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MEETING:	South Area Council
DATE:	Friday, 16 June 2017
TIME:	10.00 am
VENUE:	Meeting Room, Wombwell Library

AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

Minutes and Notes

- 2 Minutes of the meeting of South Area Council held on 28th April, 2017
(Sac.16.06.2017/2) (*Pages 3 - 6*)
- 3 Notes of the Ward Alliances (Sac.16.06.2017/3) (*Pages 7 - 18*)
Hoyland Milton and Rockingham – held on 15th May, 2017
Darfield – held on 18th May, 2017
Wombwell – held on 22nd May, 2017

Performance

- 4 Report on the use of Ward Alliance Funds (Sac.16.06.2017/4) (*Pages 19 - 22*)
- 5 Performance Report (Sac.16.06.2017/5) (*Pages 23 - 46*)

Items for Decision

- 6 South Area Council update on commissioned work, other development work & finance update (Sac.16.06.2017/6) (*Pages 47 - 58*)
- 7 Social Isolation Workshop - options appraisal paper (Sac.16.06.2017/7) (*Pages 59 - 72*)

To: Chair and Members of South Area Council:-

Councillors Stowe (Chair), Andrews BEM, Coates, Dures, Franklin, Frost, Daniel Griffin, Lamb, Markham, Saunders, Shepherd and R. Wraith

Area Council Support Officers:

Diane Lee, South Area Council Senior Management Link Officer
Kate Faulkes, South Area Council Manager
Phil Hollingsworth, Head of Service Stronger Communities
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on 01226 773147 or email governance@barnsley.gov.uk

Thursday, 8 June 2017

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MEETING:	South Area Council
DATE:	Friday, 28 April 2017
TIME:	10.00 am
VENUE:	Meeting Room, Wombwell Library

MINUTES

Present Councillors Stowe (Chair), Coates, Dures, Franklin, Markham, Saunders, Shepherd and R. Wraith.

35 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Franklin and Shepherd declared non pecuniary interests in minute number 40 due to their positions as directors of Forge Community Partnership.

36 Minutes of the Meeting of South Area Council held on 24th February, 2017 (Sac.28.04.2017/2)

The meeting considered the minutes of South Area Council held on 24th February, 2017.

The Area Council Manager made reference to the destinations of young people who had taken part in the Summer Holiday Internship in 2015. 100% of those completing the scheme had gone on to positive destinations of their choosing.

The situation with Kingdom Security and Barnsley Council Parking Services was discussed, noting that dialogue between the two continued, and feedback had been received that the relationship had improved.

The Chair referred to the item deferred at the previous meeting; the date and time of future meetings. The Chair made members aware that there were now no issues with the meetings being held on a Friday morning and therefore this arrangement would continue.

RESOLVED that the minutes of the South Area Council held on 24th February, 2017 be approved as a true and correct record.

37 Notes of the Ward Alliances (Sac.28.04.2017/3)

The meeting received the notes from the following Ward Alliances:- Hoyland Milton and Rockingham held on 21st March, 2017; Wombwell held on 21st March, 2017; and Darfield Ward Alliance held on 16th March, 2017.

The Chair commented on the fantastic work being undertaken by the Ward Alliances, and the recent LGC award for Community Involvement across the borough was acknowledged. The Area Council Manager added that the Council has been shortlisted for a Municipal Journal award for its community engagement work, with the winner being announced on 15th June, 2017.

RESOLVED that the notes from the Ward Alliances be received.

38 Report on the Use of Ward Alliance Funds (Sac.28.04.2017/4)

The item was introduced by the Area Council Manager. Attention was drawn to the expenditure from the 2016/17 financial year for each of the Ward Alliance Funds. Members noted the finance that could be carried forward:- Darfield Ward Alliance £6,509.46; Wombwell Ward Alliance £193.04; and Hoyland Milton and Rockingham Ward Alliance £193.10.

The finance available for the 2017/18 financial year was therefore:- Darfield Ward Alliance £16,509.46; Wombwell Ward Alliance £10,193.04; and Hoyland Milton and Rockingham Ward Alliance £20,193.10.

Members commented that the finance had supported a great number of groups, including helping new groups to establish themselves, and existing groups to deliver new projects.

RESOLVED that the report be noted.

39 Performance Report (Sac.28.04.2017/5)

The Area Council Manager introduced the item, drawing attention to Part A of the circulated report, which included performance indicators related to the Private Sector Housing Service Level Agreement.

It was noted that figures relating to the new service were positive, especially given that many of the targets had been aspirational. Members acknowledged that the service delivered largely on good will, rather than enforcement. Comments were received regarding the high numbers of households identified as vulnerable, and it was suggested that this could also be under recorded.

With regards to the provision of information and advice, the meeting was reminded that the current contract would finish at the end of June, 2017. At this time it was expected that both the amount of benefit gained and unmanageable debt would exceed the £2million mark. Members also noted that the number of cases of homelessness averaged three per quarter. The meeting discussed the number of vulnerable clients accessing the service, and whether this would increase if those socially isolated were engaged.

Members heard that the service continued to be very well subscribed, especially the twilight session, which reflected the numbers of clients on in-work benefits. The service had recently seen an increase in people seeking help with welfare rights issues due to DIAL services being withdrawn due to loss of funding.

It was noted that the information and advice service funded by the Area Council differed from that being offered centrally, with residents of the Area being offered more face to face and more intensive support. The centrally provided service was operated on a 'triage' basis with increased assistance only to those identified as most vulnerable. It was agreed that the Area Council Manager provides details of how the 'triage' of clients would work to Members.

Members were made aware that a slightly revised service would be operational from July after Citizen's Advice Bureau Barnsley was successful in their tender.

Unfortunately this meant that Phil Beer, the Welfare Advice Worker, would be returning to his substantive post within the Welfare Rights Service. The Area Council placed on record their thanks, and wished him well in his future endeavours. It was agreed that the Chair writes a letter of thanks on behalf of the Area Council.

Members commended staff on the success of the service, and the powerful case studies supplied.

With regards to the Tidy Team and Kingdom Security contracts, it was acknowledged that there had been no further monitoring since the previous meeting.

The meeting was reminded that although there was no current monitoring, there was a 'stay in touch' period for the Summer Holiday Internship and information on the destinations of the young people engaged would be received in November, 2017.

RESOLVED:-

- (i) that the report be noted; and
- (ii) that the Chair writes a letter to Phil Beer giving thanks for his work as part of the Information and Advice Service and wishing him well in his future endeavours.

40 South Area Council update on commissioned work, other development work & finance update (Sac.28.04.2017/6)

The Area Council Manager referred to the report circulated, and noted that the new contract for advice services had been discussed earlier in the meeting.

Members went on to discuss the Community Magazine and the possibility of producing two further editions. It was acknowledged that how the magazine was delivered was important, and noted that the previous edition was delivered on its own, as opposed to with a number of other leaflets. Members were supportive of producing further editions on the same basis as previous magazines, and £3,500 was approved for their distribution.

The Area Council Manager spoke about two projects which had been delayed largely as a result of her time off work due to illness, but in part due to the inappropriate nature of delivery through the winter. These were pop up sessions in local parks, and the development of a social media presence relevant to young people. The Area Council had already allocated £2,000 to each of these but they had yet to be progressed. As these were under appropriate procurement thresholds, it was suggested that Forge Community Partnership be asked to deliver both.

Attention was drawn to the development work undertaken by the Area Council Manager, which included work with Public Health, Social Prescribing, and Community Nursing to foster closer working in the area. Work had also been undertaken to organise an Area Council workshop to consider social isolation.

The meeting were made aware of work to embed Social Return On Investment methodology in procurement processes, and noted that the Area Council Manager now had line management responsibility for the Principal Towns Project Manager who covered the North, South and Penistone areas.

Members considered the headline financial figures for the Area Council noting that approximately £47,000 remained unallocated in 2017/18. For 2018/19 only around £9,000 remained unallocated; however this assumed that a number of contracts would continue and the Area Council may wish to review and amend some of the services delivered currently.

It was suggested that a workshop be held in the autumn for Members to consider the full range of contracts held, and the priorities of the Area Council moving forward.

RESOLVED :-

- (i) That the progress of commissioned projects under development, as detailed in the report submitted, be noted;
- (ii) That the progress of other non-commissioned development work being undertaken, as detailed in the report submitted, be noted;
- (iii) That the production and distribution of two further editions of the South Area Community Magazine be approved at a cost of up to £3,500;
- (iv) That Forge Community Partnership be approached to deliver the Pop Up Parks project at a cost of £2,000, and the Young Person Friendly Social Media project, at a cost of £2,000;
- (v) That the financial profile for the Area Council in 2017/18 including funding currently unallocated be noted;
- (vi) That the long term financial profile and potential implications for future commissioning work be noted; and
- (vii) That a workshop is arranged in the autumn for Members to consider Area Council contracts and future priorities.

Chair

Hoyland Milton and Rockingham Wards

Notes of meeting held on Monday 15 May 2017

The Hoyland Centre

Present

Cllr Chris Lamb
Cllr Mick Stowe
Cllr Robin Franklin

Rockingham (Chair)
Hoyland Milton
Hoyland Milton

Robert Hargreaves
Pat Gregory
Anne Sanderson
Ian Warhurst
John Lang
Janet Cartwright
Neil Spencer
Dawn Grayton

Berneslai Homes
Walderslade Surgery
Neighbourhood Watch
HAG
Hoyland Job Club
Friends of Elsecar Park
Forge Community Partnership
Barnsley MBC

Apologies

Cllr Jim Andrews
Cllr Emma Dures
Cllr Tim Shepherd

Rockingham
Rockingham
Hoyland Milton

Andy Hodgkinson
Danielle Gill
Ben Merryman
Alison Lamb
Tim Fuller
Joan Whittaker

Toch
Tesco
Tesco
Elsecar Church
Tesco
Barnsley Fed of Tenants

Councillor Chris Lamb chaired the meeting.

1. Welcomes and apologies.

The Chair welcomed Sarah Harrison, Private Sector Housing Officer and Jo Radley Social Prescribing Officer from Your Best Life, South Yorkshire Housing Association.

Fiona Tennyson has resigned from the Alliance because of a change in her shift patterns.

2 Sarah Harrison introduced herself and described her role. Sarah confirmed that most of her work load is in Wombwell but this could be because the town has a bigger private

landlord base but she is wanting to spread her work more evenly if possible. In Hoyland Milton and Rockingham wards the main areas of work are Welland Crescent, Elsecar and Hemingfield, although Hemingfield's main problem is with problems around properties in states of disrepair. There have been 23 service requests in the two wards, 3 have been helping vulnerable people.

Sarah was given some further areas to investigate: Cemetery Road, Jump; St Helen's Road Hoyland/Elsecar and the square around Watson Street in Hoyland Common.

Sarah's contact details to be circulated after the meeting.

3. Jo Radley from Your Best Life Social Prescribing Service introduced herself. At the moment only GP surgeries can refer into her service, although she hopes this will increase into other services in the next year. Her role is to support GPs and community nurses in helping patients with low level mental health problems and problems where patients aged over 18 years are repeatedly attending GP surgeries. Jo works with patients by visiting them at home and identifying the patient's need and where appropriate she will help them to join local groups.

The Alliance generally agreed that Jo's work links into any work the group may do on social isolation.

4. Discussion and feedback from Social Isolation Workshop.

Feedback was given from the Area Council Workshop; they are considering the possibility of employing a worker to deliver work related to social isolation.

The What's on guide is going to be revamped and distributed to all houses in the two wards. This will help people who are isolated and don't know what's going on in the area. The Youth Partnership maybe able to help distribute them but a price needs to be costed and will be reported back to the alliance at the next meeting.

Costs to be confirmed on printing.

We need to target areas where there are a lot of single occupiers, information to be obtained from Barnsley MBC information and governance team.

5. Notes from the Ward Alliance meeting held on 21 March 2017

The minutes were accepted as a true record of the proceedings.

6. Tidy Team Update.

The Tidy Team are delighted with the decision to extend their contract. The team have also had a change to their working pattern, the team have been split which gives better support to groups across the area. Up to quarter 3 they team with the help of volunteers have collected 1,700 bags of litter and 10 tonnes of scrap metal. 2 apprentices started in February 2017 and two more started in April 2017. They are still open to requests of help and support for help, not just with litter picking but with training and lending tools to groups.

A question was asked about fly tipping, The Tidy Team will take referrals and then pass the information on to Neighbourhood Services who will gather information for potential prosecution and then the Tidy Team can clear the site, this means sometimes there is a delay between the fly tipping is reported in and the Tidy Team becoming involved.

7. Promotion of Ward Alliance Spending.

The Ward Alliance has a new allocation for the financial year of £20386.14, however the Dream Team are wanting to repay their award. This should be included in the next meeting's account.

8. New Projects.

Friends of Hoyland Library. Agreed but the alliance attached conditions that we receive details of attendees.

9. Any other business

Friends of Elsecar Park are holding their first concert of 2017 on Sunday 21 May 2017 at 2:30pm. Rockingham Brass Band are attending.

The Youth Partnership are looking to submit a Ward Alliance Fund application at the next meeting and they would like to do a presentation of the work they have done over the last year, this will be put on the next agenda.

Volunteer monitoring. Volunteers are going to be asked to sign up to a volunteer card, this will allow volunteers to provide their details once and then they record their volunteering hours by submitting their card number and the hours they volunteer.

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Darfield Ward Alliance
Notes of meeting held Thursday 18th May 2017 @ 4.00pm
At Darfield Community Centre

Present: Cllr Caroline Saunders, Cllr Dorothy Coates, Geoff Hutchinson, David Hildred, Tanya Dickinson (Community Development Officer), Michael Fenna, Colin Ward, Barbara Tindle (Secretary)

1. Introductions and Apologies

Fiona O'Brien from the Principle Towns was introduced and apologies from Cllr Pauline Markham, Margaret Barlow and Brian Moore

2. Fiona O'Brien from (Principle Towns)

Fiona gave a brief outline of her role within the Principle Towns. It is a 3-year scheme that highlights and helps improve certain areas within the borough with the aim of increasing footfall and spend within our local shopping areas. Darfield has been chosen and the area highlighted is Church Street and the surrounding area including the shops.

There was a discussion regarding car parking within this area and the possibility of resurfacing the All Saints Church car park. This is an area of conservation - Geoffrey to forward a copy of the map outlining the boundaries of the conservation area to Fiona. It was suggested that a separate working group be organised to pool ideas and knowledge of the area - to be arranged as soon as possible. The deadline for registration of interests is Thursday 6th July 2017. Anyone wanting to be part of the working group please let Tanya or Barbara know as soon as possible.

3. Minutes of last meeting and matters arising

The minutes were agreed

- Greenspace Volunteers – Tanya informed the Alliance that Highways have approved the planters. The application has now gone in for processing.
- Darfield Community Centre – Tanya informed the Alliance the relevant insurances are in place

4. WA Fund – Balance Sheet and Applications received

Tanya gave a brief outline on the balance sheet - a carryover of £2,112 giving this year's balance £12,112. The Alliance approved costings of £180 room hire for WA meetings and £500 for Secretary Reimbursements. The starting balance for 2017/18 therefore is £11,432.

Children's Lego Club - £300

Tanya gave a brief outline regarding this project and informed the Alliance that the volunteers are all new. Dorothy raised concerns over relevant insurances and DBS checks. After a brief discussion the Alliance agreed to fund the project in full and to advise the Club that relevant insurances need to be in place.

BMBC Parks Services £930

After a brief discussion regarding mobility scooters Tanya informed the Alliance that she had spoken with Pat from Park Services and the smaller mobility scooters can get through the gate when closed. The Alliance was concerned with regards to the Disability regulations. Tanya to speak to Park Services to get clarification that they are following the correct guidelines. The Alliance agreed to fund the project in full on proviso that they are following the Disability regulations and not discriminating.

Darfield Library Children's Out of School Activities £400

After a brief discussion, the Alliance agreed to fund the project in full.

Little Houghton Parish Council £750

Colin and Dorothy declared an interest. Mike queried funding the Website, informing the Alliance that the Parish Council could apply for funding from YLCA for a free website. The Alliance agreed to fund the £500 for the second part of the application (Park area) and to advise the club to apply for website funding from elsewhere. Tanya to ask Pauline for her vote to make the agreement quorum.

4. Ward Alliance Project Updates

- Darfield Cenotaph – Tanya distributed photographs of the clean-up and everyone agreed that it was looking good. A planting of flowers/shrubs/seeds has been arranged for Wednesday 14th June 2017 starting at 9.30. Year 3 children from All Saints Academy and parents will be coming along. A donation of flowers/shrubs/seeds are welcome and any volunteers on the day would be grateful. Colin to speak to Paul with regards to donations of plants.
- Flood Plans – the plans have now been sent out to all Wardens - awaiting replies.
- Healthy Lifestyles Project – Caroline updated the Alliance – the keep fit classes to be finalised by the end of May, then posters and advertising can begin. The taster event to be held at Darfield Community Centre, Tuesday 2 pm – 3.30 pm - date to be finalised.
- Darfield Ring – exploring options and on going
- Darfield Gala – the first planning meeting was held today. Ideas discussed include community group stalls, Sea Cadets Brass Band, inflatable rides, scarecrow competition, use of bowling clubs facilities and approaching local business' for sponsorship / donations of raffle prizes. The date of Saturday 22nd July 2017, 11 am – 2 pm has been arranged. Dorothy asked the Alliance if they would agree in principle an application of £800 and would be willing to receive this when they next met in June to look at action planning. The Alliance agreed to an £800 max budget. WAF application to be prepared for the June gathering.

6. Alliance Priorities

- Tanya handed out a excel spreadsheet of the results of the Consultation forms for the Alliance to view and it was agreed that the new priorities are welcome.
- Action plan workshop – a workshop to be arranged for June to set a timeline for the Ward Alliance projects. Date and time to be arranged.

7. Any other business

Tanya has circulated an email today with regards to June being Volunteer month. The ***Love Where You Live*** roadshow van will be outside Darfield Library on Thursday 1st June to promote and encourage people to volunteer and give information and freebies. Mike informed the Alliance that Billingley are holding their event on Sunday 25th June at 10 am. Geoff also informed the Alliance that he will be contacting the Barnsley Chronicle to come and highlight new volunteers for the Museum especially the need for managerial positions.

Tanya informed the Alliance about a new initiative from BMBC Stronger Communities. Volunteer recognition cards have been produced which can be issued to volunteers to allow them to record how many hours they put in. It is hoped that incentives can be developed and awarded for those who volunteer 100+ hours, 500+ hours etc.

Tanya has been approached by Lee Glover from Virgin Media who would like to come along and give a presentation to the Alliance. Lee is to be invited to attend the July meeting.

The next edition of the Community magazine is being prepared for printing. Darfield Youth Group was put forward as an article suggestion.

8. Date of next meeting

Thursday 13th July 2017 @ 4pm at Darfield Community Centre

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Wombwell Community Alliance

Held in Library at 6pm on 22/05/17

Present

Cllr Rob Frost	Chair
Cllr Dick Wraith	Vice Chair
Brian Whitaker	Treasurer
Amanda Bradshaw	BMBC
Sara Brautigam	Secretary
Brenda Eastwood	
Graham Wright	
Joan Whitaker	We Love Wombwell
Peter Jones	
Margret Morgan	
Sabeena Chavan	
Alan Taylor	
Fiona O'Brian	Principle Towns

1. Apologies

None

2. Minutes of last meeting and Matters Arising

The minutes were recorded as a true recorded.

3. Principal Towns

The Alliance said that before any money was spent on businesses that there should be a complete clean-up of the areas.

The hope is to increase the income and the economy on the high street. Also to look at development on the high street and markets.

The group are considering the possibility of buying one of the empty shops on the high street and modelling it on the Birds' Yard in Sheffield or an Indoor Market.

The plan is to look at developing a town team with the correct people being part of the team.

4. Funding Application.

The bid put in by the Wombwell Neighbourhood Watch was rejected by the Alliance, the group have advised that the Neighbourhood watch team contact the Crime Commission for funding as they have no figures stating there is an issue with fraud in Wombwell.

Wombwell & District Well Being & Social Group, The alliance has approved the full bid for £540.

5. Community Garden

When the funding was allocated from BMBC the Garden did not have its own account and it was paid direct into the Alliance's own bank account.

The Garden now has its own account and Alan now requesting that the balance of £7766 is now transferred across.

Reservations was raised that it was a large amount to be paid to a group of new volunteers.

In response Alan said that Amanda, Jola and himself were still members of the Garden Managing committee (Loxley Garden Group) and he was chair.

That the money was granted to the Garden and only paid into the Alliance for convenience at the time.

If the garden had held a bank account at the time the funds would have gone straight to them anyway.

The governance arrangements were fully in place i.e. bank statements to Chairman.

Furthermore there was an agreed constitution that satisfied Yorkshire Bank and standing authority in the minutes that expenditure of over £20 must be agreed by the Loxley Garden Group and smaller amounts to be discussed with the Alan, Amanda or Jola.

The Alliance agreed the transfer of funds.

6. Luncheon Club

The Luncheon Club have opened a bank account. There is a meeting on the 23rd May to go through the final preparations ahead of the trial run next week with bought in pie and peas. The hope is that the week after the club will be fully operation as the volunteers will have done the Hygiene course.

7. Tidy Team

The tidy team are working Tuesday-Saturday with more drivers.

Fly tipping is still a major issue.

The team have had interest from 3 residents on the Foundry Estate. The team are going to look at leafletting the area to get more volunteers.

There have been 2 new apprentices appointed that have started working.

The alliance said that the play area near Wath Road could do with a strim.

8. Treasurers Report.

The alliance has a further £10,000 for the new financial year.

In the account as of 05/05/2017 the group has £10,303.99 however there is a total of £9425.65 ring-fenced.

9. Social Isolation Workshop.

This to include the Sloppy Slippers campaign.

The group need to work out what is already happening within the area to see where there are gaps that could be filled.

10. Friends of Wombwell Park.

They are still waiting for quotes, Jo Burch is coming about the wall.

6th June they will be opening the pavilion.

The skate park is not moving forward, the 106 money still hasn't been approved yet.

The group are looking at using Tesco's to get notice boards. They are looking at using Tesco for other smaller projects as they can allocate £1-5,000 per project.

A.O.B.

Salvation Army band booked for the Christmas Market.

There is a coffee afternoon on the 2nd June with the PCSO's between 1-3pm at the library.

The group want to look at inviting the Crime Commissioner to the meetings.

We love Wombwell committee are continuing, however they want to look at revitalising the group.

Park Street Parents and Carers Support Group, there are around 12 people attending regularly. The meetings are held weekly. They are starting a Healthy Living courses and the training has started.

Next Meeting

Monday 22th May

Tuesday 4th July

Wednesday 20th September

Thursday 16th November

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2017/18 WARD FUNDING ALLOCATIONS

For 2017/18 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council. The South Area Council has decided NOT to devolve additional monies to its Ward Alliances for 2017/18 because its budgets are already fully committed.

The carry-forward of remaining balances of the 2016/17 Ward Alliance Fund will be combined and added to the 2017/18 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

DARFIELD WARD ALLIANCE

For the 2017/18 financial year the Ward Alliance had the following available budget.

£10,000	base allocation
£6,259.46	carried forward from 2016/17
£0	devolved from Area Council
£16,259.46	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining £16259.46
			£8,129.73	
Friends of Darfield Churchyard - handrail	£2,500.00	£500.00	£7,629.73	£13,759.46
Greenspace Volunteers - Middlecliff Planters	£1,461.50	£776.30	£7,629.73	£12,297.96

Little Houghton PC - Effective Communication & Supporting Volunteering	£500.00	£500.00	£7,629.73	£11,797.96
Darfield Library Children's Out of School activities	£400.00	£400.00	£7,629.73	£11,397.96
Children's Lego Club - Darfield Library lego club	£300.00	£300.00	£7,629.73	£11,097.96
K Frame Barrier at Broomhill Old Site	£930.00	£930.00	£7,629.73	£10,167.96

HOYLAND MILTON/ROCKINGHAM WARD ALLIANCE

For the 2017/18 financial year the Ward Alliance had the following available budget.

£20,000	base allocation
£193.10	carried forward from 2016/17
£0	devolved from Area Council
£20,193.10	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining £20,193.10
Elsecar Community Nursey - Growing Together	£770.00	£770.00	£10,096.55	£19,423.10
Friends of Hoyland Library - Social group for over 55s	£148.54	£148.54	£10,096.55	£19,274.56

WOMBWELL WARD ALLIANCE

For the 2017/18 financial year the Ward Alliance had the following available budget.

£10,000	base allocation
£193.04	carried forward from 2016/17
£0	devolved from Area Council
£10,193.04	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining £10,193.04
			£5,096.52	
Wombwell & District Well Being & Social Group - Health & well being	£540.00	£540.00	£5,096.52	£9,653.04

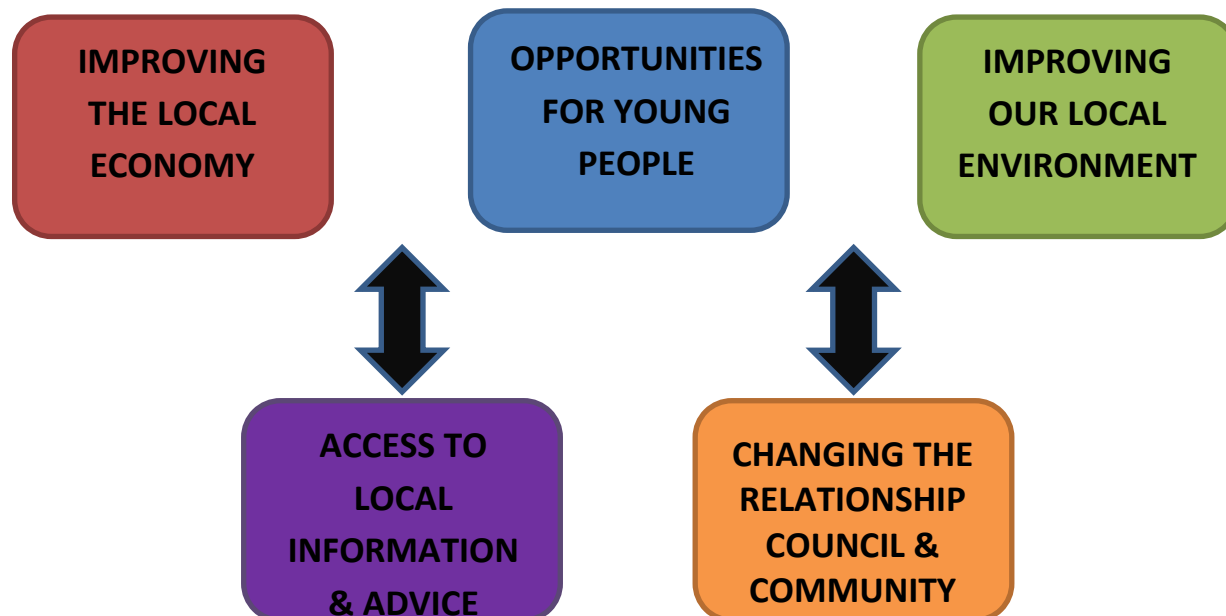
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SOUTH AREA COUNCIL
Performance Management Report

June 2017

INTRODUCTION

South Area Council Priorities



	Service	Provider	Contract Value/length	Contract start date	Recommissioning date if applicable
Improving the Local Economy	Business survey & courses for local businesses	Northern College, BBIC & Emergency Response training	£4,000 for survey £20,000 max for courses	Sept 2014 for survey Summer 2015 for courses	Project not recommissioned due to poor take-up on courses
Improving our Local Environment	Tidy Team to work alongside community on environmental projects	Forge Community Partnership/Anvil Community Interest Company	£195,750 per annum until March 2017 with a further 1 year + 1 year if funding available	4 th August 2014 for 2 years Contract 2 started 1 st August 2016 for 2 years	Tidy Team 2 contract (including Apprenticeship costs) with Forge C/Partnership started 1 st August 2016
Improving our Local Environment	Environmental enforcement for littering, dog fouling & parking enforcement	Kingdom Security	£ 132,000 1 year & further extension to 31/03/16	4 th August 2014 Contract 2 started 1 st April 2016	Contract 2 now running from April 2016 with funding agreed to run to March 2018
Access to Local Information & Advice	Provide community based welfare rights & citizens' advice session	Barnsley Citizens' Advice Bureau & BMBC Welfare Rights Service	£150,000 2 years @ £75,000 per year	2 nd June 2014 Contract 2 to start 1 st June 2017	Contract 2 to start 1 st June 2017 for 2 years
Opportunities for Young People	Summer Internship Programme	C&K Careers	£45,000 20 months (includes follow up time)	9 th March 2015 Contract 2 started 1 st March 2016	Contract 2 for 2016 cohort s runs March 2016 – Nov 2017 Contract 1 ended November 2016

	Service	Provider	Contract Value/length	Contract start date	Recommissioning date if applicable
Improving our Local Environment	Provision of signs for cleaned up sites 'Maintained by Volunteers'	Taylor made Signs	£375.00	100 Signs delivered 1 st April 2016 & put up by Tidy Team at sites identified by Steering Group	Currently being put up by Tidy Team across the 4 wards in a variety of settings decided by Tidy Team Steering Group
Opportunities for Young People	Provision of 2 week Achieving Respect & Confidence (ARC) courses for 14 young people at risk of offending	South Yorkshire Fire & Rescue Service	£10,000	Course 1 delivered week of 13 th June 2016 Course 2 delivered October 2016	Not applicable – no current plans to recommission
Opportunities for Young People	Youth Asset Mapping project & survey	Forge Community Partnership	£5,000	Completed survey presented to South Area Council in June 2016	Not applicable – one off piece of work to inform future work to support young people
Opportunities for Young People	Lifeskills course for young people	Berneslai Homes & BMBC Integrated Youth Support	£2,000 (there will be an underspend on this project)	Courses ran during summer holidays 2016	Not applicable – low attendance during pilot phase means will not run again in current form but may be adapted for future use
Cross cutting across all themes	Health & Wellbeing Asset Mapping Conference	In house by South Area Team	£1,000	Held on 14 th June 2016	3 follow up groups set up: Universal Advice Love Your Street Better Community Networks

PART A - OVERVIEW OF PERFORMANCE

The information which follows is a summary of the information provided to the South Area Council Manager at quarterly contract management review meetings. This includes both quantitative figures appended in the tables below and more qualitative information which is outlined in the short narrative report included for each project. There are occasions when the quarterly review dates do not mesh with Area Council reporting dates, which means that the 'achieved to date' figures may not have changed from the previous report, as the new quarterly data is not yet due at time of writing.

Improving our Local Environment

Outcome Indicators	Achieved to date	Previous
Number of small environmental projects completed	884	(828)
Number of large environmental projects completed	69	(69)
Number of litter picks completed	1981	(1932)
Number of fly tipping incidents dealt with	11	(111)
Number of Xmas projects completed	13	(13)
Number of Fixed Penalty Notices issued – littering	1980	(1873)
Number of Fixed Penalty Notices issued – dog fouling	140	(125)
Number of Parking PCNs issued	619	(491)
Number of targeted dog fouling & littering operations completed	341	(296)
Number of initial contacts made with private sector tenants *	100	(53)
Number of vulnerable households identified *	30	(19)
Number of property inspections done *	78	(44)
Number of individuals identified as having support needs *	19	(7)
Number of properties improved because of intervention *	32	(21)
Number of households making improvements after first contact *	34	(14)
Number of informal requests for action made to landlords *	26	(18)
Number of formal notices made to landlords *	0	(0)
Number of individuals signposted to other services *	27	(17)
Number of legal prosecutions made *	0	(0)
Number of Anti Social Behaviour contacts made *	1	(0)
Number of Anti Social Behaviour letters sent *	0	(0)

NB: Figures from Tidy Team Q3 report, Enforcement Q4 report, Private Sector Housing Q2 report

Access to Local Information & Advice

Outcome Indicators	Achieved to date	Previous
Number of clients seen & in receipt of information & advice	2420	(2172)
£ of benefits gained as a result of the advice received	£1,848,458.91	(£1,687,243.71)
£ of unmanageable debt handled through financial settlements	£1,925,535.10	(£1,727,296.10)
Number of cases where homelessness was averted	45	(42)
Number of clients referred to other specialist help	926	(821)
Number referred to Credit Union or other money management help	293	(280)
Number of community groups visited to promote advice services	135	(131)
Number of vulnerable clients unable to self-help seen *	341	(243)

*New target set from 1st June 2016

Figures for this contract are unchanged since last report – new figures due end of June 2017

Improving the Local Economy

Outcome Indicators	Achieved to date	Previous
Number of local businesses approached to complete survey	238 (completed)	238
Number of local businesses completing survey	88 (completed)	88
Number of quotations sourced for local business courses	56 (completed)	56
Number of business courses commissioned	16 (completed)	16
Students hours commissioned on business courses	1493 (completed)	1493
Number of students attending business courses to date	45 (completed)	38
Number of student hours completed to date	243.5 (completed)	243.5
Number of student places booked onto future courses	84 (completed)	84

Business courses are now completed, so figures will not change.

Changing the relationship between the Council and & the community

Outcome Indicators	Achieved to date	Previous
Number of adult volunteers engaged (45 new)	484	(338)
Number of young people engaged in volunteering (52 new)	160	(115)
Number of new community groups established	8	(8)
Number of community groups supported (including schools)	152	(141)
Number of jobs created locally	14	(14)
Number of apprenticeship opportunities created locally	20	(16)
Number of local businesses encouraged to maintain own environment	163	(160)
Number of young people referred to restorative justice provision	30	(19)
Income received from enforcement activity to Area Council in £	£106,386 *	(£81,698.75)
% of local spend achieved by projects	90%	90%

*Figure from start of contract to date this report written - 22/05/17

Opportunities for Young People

	Achieved to date
Number of Summer Internship places filled 2015	41(completed)
Number of Summer Internship places filled 2016	25(completed)
Number of students completing Summer Internship 2015	37(completed)
Number of students completing Summer Internship 2016	20(completed)
Number of 5 Year Plans tailored to student needs developed 2015	33(completed)
Number of 5 Year Plans tailored to student needs developed 2016	25 (completed)
% of students reporting an increase in motivation about the future 2015	80%(completed)
% of students reporting an increase in motivation about the future 2016	84%(completed)
% of students reporting increased confidence about future plans 2015	88%(completed)
% of students reporting increased confidence about future plans 2016	74%(completed)
% of students reporting increased knowledge about opportunities 2015	72%(completed)
% of students reporting increased knowledge about opportunities 2016	85%(completed)
% of students reporting increased awareness of own skills 2015	72%(completed)
% of students reporting improved decision making skills 2016	57%(completed)

Internship programme has now completed for 2016, so figures will not change

PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE

One Stop Shop Advice sessions – CAB & Welfare Rights

<div>Local Economy</div> <div>Access to Local Advice</div> <div>Changing Relationship</div>		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	N/A
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

Comprehensive Quarter 11 (Jan – March 2017) monitoring reports were completed by Barnsley Citizens' Advice Bureau and BMBC Welfare Rights and a Quarter 11 contract review meeting was held on Friday 10th March 2017.

The final Q4 monitoring information for the end of the first contract is not due until early July 2017, so no further information is available for this report.

This project is currently operating on an extension to 30th June 2017 using a waiver to standing orders.

The tender specification for the new contract (1st July 2017 – 30th June 2019) was agreed by the South Area Council on 24th February 2017, and went out to tender on 27th February, thus allowing plenty of time for the procurement process to be completed before the new contract begins in July 2017. The new tender reflects the need to retain a face-to-face service outlined above, combined with a desire for the provider to develop alternative methods of support for less vulnerable clients.

Barnsley Citizen's Advice Bureau were the successful applicant and will be awarded the contract for a further 1 year + 1 year from 1st July 2017. Because BMBC Welfare Rights are no longer part of this contract, CAB will be directly recruiting a welfare rights worker to work on this contract.

Tidy Team – Forge Community Partnership/Anvil CIC

Children & Young People		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	●
Improving Environment	Milestones achieved	●
	Outcome indicator targets met	●
Changing Relationship	Social value targets met	●
	Satisfactory spend and financial information	●
Local Economy	Overall satisfaction with delivery against contract	●

The Tidy Team 2 project was recommissioned, with the new contract starting on 1st August 2016 and running for a period of 8 months + 1 year + 1 year, finishing in March 2019. The provider for the Tidy Team 2 project is Forge Community Partnership, who also delivered the Tidy Team 1 contract.

As part of this new contract, the team continue to work alongside volunteers to deliver a range of environmental activities, clean-ups and litter picks. This can be seen in the increase in volunteers recruited and worked with – with 97 new volunteers this quarter alone (45 adults and 52 young people) and work done alongside 101 existing volunteers.

The Quarter 3 contract review meeting was held on 15th May 2017 and the new figures are provided in the tables above in this report.

As the emphasis of the Team's work moves increasingly towards working alongside volunteers, there has been a gradual shift in the types of work undertaken. Large numbers of smaller litter picks and clean-ups are being replaced with larger projects, often alongside volunteers, community groups and schools. Recent examples of this have included the Bellbrook Park Community Paint Day, the Wombwell Community Garden Event and the new Community Litter Pick around Elsecar Heritage Centre; both done alongside sizable groups of volunteers.

One of the team, Hazel Wood, has been given the role of developing work with schools and this can be seen in the increasing amount of schools work, which has previously proved very difficult to break into. Recent work has included support West Meadows Primary children to build bug houses and bird feeders at Martha's Yard in Hoyland and continued planting work at Birdwell and St Michael's Primaries. Future plans include working with West Meadows pupils to build an eco-greenhouse from old plastic bottles!

The Team has continued to work in 3 smaller Teams for many aspects of the work. This is working well and enables the Team to be more responsive to the increasing amount of work alongside volunteers, particularly at weekends.

On a less positive note, the Team's time has been increasingly taken up with the identification and clearing of fly tipping, which has 'exploded' over the past few months. This work has increased so much that it has been necessary to include an extra target on the Team's monitoring figures to capture the work being done.

The Team now has 4 Apprentices, all of whom are mature individuals – it having proved sadly impossible to find any young people wanting to do this kind of work! David and Mark started at Easter and have been joined over the last month by Stephen and Jason. All are now studying for their NVQ2 in Horticulture at Wigfield Farm. One of the Apprentices is now well underway with specialist Literacy/Numeracy support and is progressing really well.

Last year's Apprentices who finished last summer have also largely done well after leaving – although one is still out of work, one has now set up her own gardening/decorating business and the other has progressed to a higher level Horticulture course at Askham Bryan College, who specialise in Agricultural and Horticultural courses.

Future work currently under development includes link ups with the University of the Third Age, the Ramblers Association and the Social Care Disabilities Team.

The Steering Group continues to meet and provide invaluable information about local hotspots and opportunities to work alongside volunteers and community groups. The next meeting to be held in June will focus on supporting the team to develop localised responses to fly tipping (including the design of a campaign to encourage people to use Freecycle) and will also focus on opportunities for better joining up the work done by the Team with that of the Ward Alliances and their associated community groups.

Case studies are attached to this report as Appendices 1 and 2.

The Team now has its own Facebook page (search for Tidy Team), which has recently gone live, so please like and share it!

Environmental Enforcement – Kingdom Security

Improving Environment		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	●
	Milestones achieved	●
Local Economy	Outcome indicator targets met	N/A*
	Social value targets met	●
	Satisfactory spend and financial information	●
Changing Relationship	Overall satisfaction with delivery against contract	●

*There are no outcome targets set for this project, because it is not legal to set targets for enforcement activity of this kind.

Comprehensive Quarter 4 (January – March 2017) monitoring reports were completed by Kingdom Enforcement and a Quarter 3 contract review meeting was held on 20th April 2017.

Since the start of the first contract in August 2014, 2120 FPN's (1980 of these have been for litter and 140 for dog fouling) and 619 PCN's for parking have been issued in the area. Officers continue to concentrate their patrols around intelligence led information from the tasking process and also from referrals from elected members and complaints on the street and from the community at large. To date all offenders have either paid prior to attending court, pleaded guilty prior to court or have been found guilty at court. There continues to be a 100% success rate at court – although there are concerns from Kingdom that the number of court 'slot's they have been allocated under the new Single Justice System will be insufficient to cope with the numbers of tickets coming through, and are currently working to resolve this. At present, Kingdom estimate that unless more slots can be allocated, tickets issued in April would not go to court until December!

As illustrated in the table above, there is overall satisfaction that the service is performing well and is continuing to make good progress in line with the contract. Good quality intelligence is still being received from the public, particularly around dog fouling – although owners are still difficult to catch 'in the act'!

The team continues to support restorative litter picks for young people who cannot receive an FPN for littering. Recent activity has taken place alongside volunteers at Oaks Colliery and alongside the Jump Environment Group's latest litter pick.

Case studies for this project are attached to this report as Appendices 3 & 4.

Local Business Survey & courses for local businesses

<div>Local Economy</div> <div>Changing Relationship</div>		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	N/A
	Milestones achieved	●
	Outcome indicator targets met	●
	Social value targets met	N/A
	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●

This contract has now been completed. As previously reported, takeup of these courses was around 17%, despite extensive survey work to identify the content and format of courses required by local businesses. For this reason, the South Area Council has decided not to fund similar provision in the future

Summer Internship Programme -C&K Careers

<div>Children & Young People</div> <div>Local Economy</div>		RAG
	Satisfactory quarterly monitoring report and contract management meeting (2015 and 2016 contracts)	●
	Milestones achieved (2015 and 2016 contracts)	●
	Outcome indicator targets met	●
	Social value targets met (2015 and 2016 contracts)	●
	Satisfactory spend and financial information (2015 and 2016 contracts)	●
	Overall satisfaction with delivery against contract (2015 and 2016 contracts)	●

C&K Careers were commissioned to deliver 2 separate contracts for the South Area Council – a Summer Internship Programme for Y10 students in the 2015 cohort and another contract for Y10 students in the 2016 cohort. Both contracts comprised the delivery of an intensive programme of activity during the summer of 2015 and 2016 respectively, followed by a lengthy follow-up period where C&K staff stayed actively in touch with students who took part right through their Y11 year and into the November following their school leaving date – or until the young person had a ‘positive destination’.

The 2015 and 2016 projects have continued to have an amber rating for ‘outcome indicators met’ because not all available places were filled across the two programmes. The South Area Council Manager has been satisfied that C+K Careers did all they reasonably could to get the schools to respond in both years, and that any provider would have faced similar difficulties. As a result of the difficulties faced in 2015, the number of places was reduced for 2016 to 45 against which 25 students were recruited for the South Area.

The first contract for the 2015 cohort has now completed (finished November 2016) with 100% of students who took part settled into a positive destination. The vast majority (36 out of 37) went onto full time further education, with the remaining young person going into an Apprenticeship. Young people staying on in education chose a range of providers, including Barnsley College, Pontefract New College, Wath Comprehensive and a range of others. This compares with a borough-wide rate of 97% settled into a positive destination at this stage in the year for the 2015 cohort – but this does include all schools, including those in more affluent areas. It is also difficult to assess whether students taking part in the programme achieved a destination which was ‘better’ or more suitable for them, as it’s not possible to compare the two without data about students in both cohorts at a level of detail which is not currently available.

C+K Careers will now stay in touch with the 2016 cohort of students until they are settled into a first positive destination after leaving school, as the ‘stay in touch’ phase of the second contract does not end until November 2017.

Private Sector Housing Enforcement Officer – BMBC

Community Safety

		RAG
Local Economy	Satisfactory quarterly monitoring report and contract management meeting	●
	Milestones achieved	●
Changing Relationship	Outcome indicator targets met	●
	Social value targets met	●
Access to Local Advice	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●

A one year pilot Service Level Agreement to provide a Private Sector Housing Enforcement Officer for the South Area was agreed with BMBC Community Safety by the South Area Council in April 2016. The post aims to work with both tenants and landlords in order to improve the standard of private sector housing and its immediate environment through support and where necessary, enforcement.

Sarah Harrison was seconded to the post from another part of BMBC and started on October 31st 2016.

The Q2 contract meeting will be held in June 2017, but has been delayed due to holidays, but comprehensive monitoring information has already been received for Q2 (February – April 2017) and is included in this report.

Support to vulnerable households has continued to be a feature of this contract during Q2, with around 35% of households engaged displaying at least one vulnerability characteristic, and many displaying multiple vulnerabilities. This has required both ongoing support from the project as well as referrals to a range of other agencies for help with mental and physical health (particularly anxiety and depression), domestic abuse, social isolation, poverty and marginalisation as a member of a minority group.

This quarter, the project supported 47 complaints and requests for service, which included 34 property inspections. All 47 cases were successfully resolved and all were done so informally, without the need to formal recourse with either landlords or tenants. The project is starting to build strong relationships with landlords, which enables this to happen.

The bulk of the work continues to be in Wombwell, because of its higher levels of problematic private sector housing, but work is also starting to take off in the other 3 wards, as can be seen from the figures below:

- Interventions in Wombwell – 25
- Interventions in Darfield – 12
- Interventions in Hoyland Milton – 6
- Interventions in Rockingham – 8

Work to support households with responsible waste disposal continues to be a substantial part of the project's work, with 2 episodes of fly tipping dealt with, 29 households supported to recycle or dispose of their waste more responsibly and 23 instances of contact with household waste.

A further positive note this quarter is that 4 local residents were involved in community cleanup activity as a result of the project and that 20 households engaged with made significant improvements to their home after initial contact with the project.

The project continues to be 'amber rated' in terms of meeting its targets, most have been over-achieved (including numbers making improvements after first contact, numbers supported to dispose of waste responsibly, number of property inspections carried out and requests for action to landlords) and a small number still to be achieved. It should be noted, however, that the targets set for this project have been taken from other Area Council contracts with 2 project workers rather than one. It was agreed at the last contract review meeting to leave these targets in place as aspirational, but to review them regularly, which will happen at the contract review meeting in June:

- Number of requests for service 47 (target is 100)
- Number of fly tipping cases dealt with 2 (target is 10)

Case studies are included as Appendices 5 & 6 of this report

Kate Faulkes
24/05/17

Tidy Team Anvil CIC Case Study 1

Title	MARTHAS GARDEN WITH NCS
Date	2-3 MARCH 2017
Ward Area	HOYLAND MILTON
Who requested?	OWD MARTHAS YARD VOLUNTEERS
Summary:	<p>The agreed work was the path to be dug up and a membrane put down so the weeds don't come through and relayed, weeding, mulching and putting flags down in between the raised beds. Preparing Martha's Meadow and installing the litter bin. The timing of the work coincided well with the contact made with the National Citizen Service (NCS) and as a result they were allocated to this project. On completion the area looked significantly better.</p>
Key Learning Points:	<p>Younger people need to see results quickly, we have learned this from NCS's previous projects and this is why it was felt this was an ideal project for them to be involved with.</p>
Background:	<p>Volunteers at Owd Marthas Yard had contacted the Tidy Team asking for assistance. Members of the Tidy Team had met with the young people involved in the NCS on 16 February and although it was a job that was quite labour intensive it was felt to be appropriate and coincided well with the NCS outlined remit.</p>
Who was Involved:	<p>Staff: Tidy Team x 4 Existing Volunteers: 0 New Volunteers: 12 Hours Given: 36</p>
Any unplanned outcomes (Good or Bad):	N/A

Tidy Team Anvil CIC Case Study 2

Title	BROOMHILL LITTER PICKS
Date	11 FEBRUARY, 11 MARCH AND 8 APRIL 2017 (ongoing)
Ward Area	DARFIELD
Who requested?	BROOMHILL VOLUNTEERS
Summary:	Broomhill have a dedicated community litter pick every month supported by the Tidy Team.
Key Learning Points:	The group has taken time to become established and with the help of the Tidy Team has recruited more volunteers as time progresses.
Background:	The group began approximately 6 months ago when a couple of residents from Broomhill approached the South Area Team for assistance. Initially 3 dates were agreed over a 3 month period and they have continued to progress from there.
Who was Involved:	Staff: Tidy Team x 4 x 3 Existing Volunteers: 0 New Volunteers: 12 Hours Given: 24
Any unplanned outcomes (Good or Bad):	The Tidy Team believe that this community project would be a useful template when future community groups are embarking on this type of venture.
Outcomes of Project:	Over this period of reporting only, the group, with Tidy Team assistance, have collected 44 bags of litter and 3 bags of recycling.

Appendix 3 Environmental Enforcement - CASE STUDY 1 South Area : Jan – Mar 2017

Croft Road, Hoyland and surrounding area

Croft Road during this last quarter has received no less than 8 complaints of Dog Fouling. The adjoining streets have received complaints but far less as far as the Dog Fouling issues.

Kingdom have made this a HOT SPOT for more regular patrols not only in uniform but also in plain clothes. Officers have volunteered to work early hours and later evenings.



Whilst patrolling Officers have witnessed dog walkers pick up after their dogs have fouled and to date on Croft Road no one has been issued an FPN for Dog Fouling. Officers witnessed little amount of Foul and that appeared to be old. This was cleared by 'Pride'.

Hay Green Lane, Birdwell

Hay Green Lane and the adjoining playing fields of Birdwell recreational park are recent addition to the Complaints matrix as Kingdom get little in the way of complaints from the Birdwell area. Five during this quarter.

The field and lane has suffered recently from a number of individuals who appear not to be from the village as they arrive from vehicles and let their dogs off of the leads giving no regard to what their dogs are doing. Along with a local man known but not Identified.



So far the intelligence has been sparse in relation to vehicle registrations so to enable enquiries with DVLA.

Patrols leaflet drops and engaging with the community has been fruitful not just for this aspect but for other unreported issues within the area. This intelligence is mainly to with Dog Fouling in the area but not necessarily on the park/ School or Hay Green Road.

Appendix 5 - Private Sector Housing - CASE STUDY 1 - Wombwell

This property was passed onto me after the Council received concerns from a workman that the tenant was potentially vulnerable after the death of his pet dog and the condition of the property was poor.

I carried out numerous visits to the property with failed attempts to make contact. Spoke to neighbours who also advised of their concerns and informed me that he doesn't let anyone in and rarely leaves the house. I persisted and eventually got to speak to him outside the property as he refused my entry inside.

He insisted he was fine and didn't require support adding that he cooks himself a hot meal each day and has a friend nearby if he needs help. From the information he gave I found contact details for the 'friend' and contacted them to advise of my concerns. They also shared their my views and encouraged my involvement.

After numerous more visits I started to build a relationship with the tenant, enough to let me into the property to carry out an inspection. I found the house to be very dirty and unkept. Dangerous electrical sockets due to overloading and wires all over the floor attached to heaters as he claims cannot afford gas. Sightings of mice and flies. Terrible odour and dirt on all surfaces. Lots of boxes, TVs, books and general household equipment piled up around each room. Evidence he was sleeping on sofa in the living room, however he denied this. Urine bucket in bedroom as he claims cannot keep going up and down stairs in the night due to bathroom being situated on ground floor. No working smoke alarms so installed two new ones. All curtains remain closed at all times. No handle on back door and broken window to front bedroom. No gas certificate.

After speaking to the landlord I was informed that due to the condition of the property workmen refuse to go in and carryout repairs. Additionally the landlord claims when he has sent workmen he refuses their entry. When speaking to the tenant about this he got very upset and didn't realise the severity of it. We agreed an action plan to start clearing the property gradually and to install new mouse traps and to ventilate the rooms.

During discussions with the tenant I mentioned about moving into more suitable accommodation such as a bungalow and he welcomed the idea as it would be a new start after losing his dog. I helped him fill the application forms in and communicated with Berneslai Homes on his behalf. This has now resulted in him being offered a bungalow in the same area and the move is imminent.

I will continue to support the gentleman into his new home and work with the landlord to get the property back up to standard before renting out to a new tenant.

Identified:

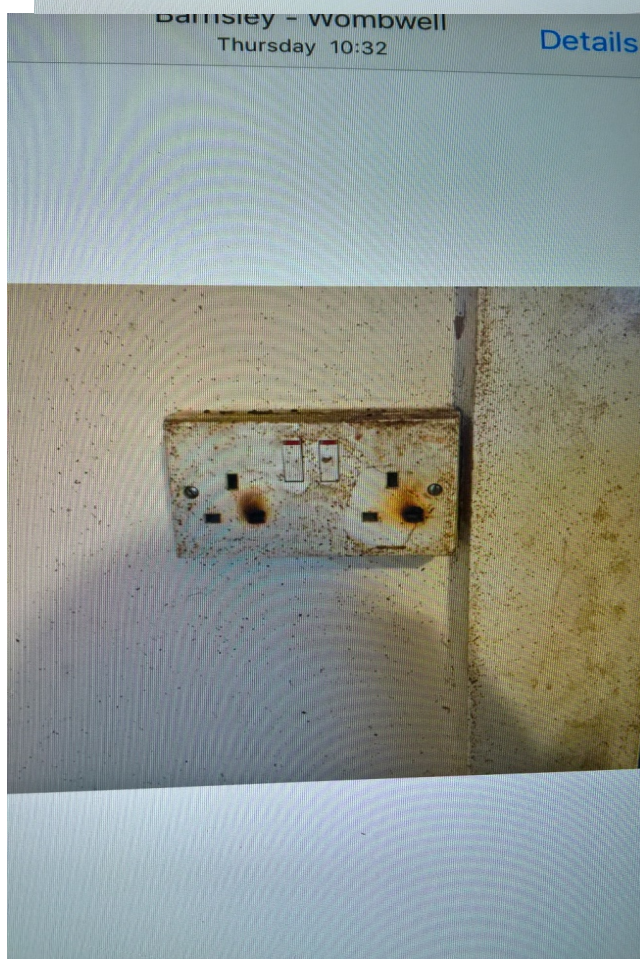
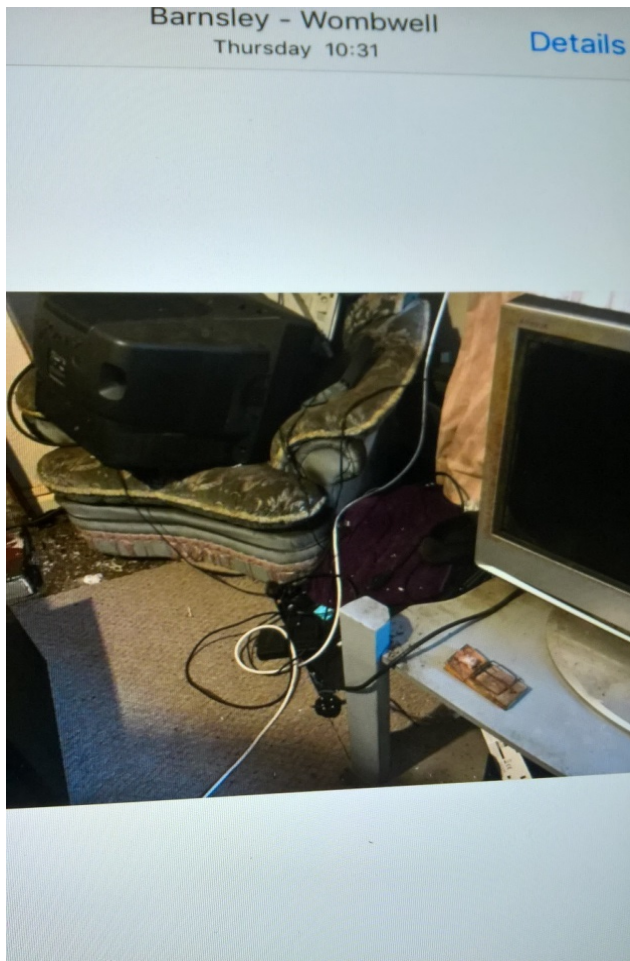
- Vulnerable
- Filthy living conditions
- Disrepair

Actions:

- Relocation to more suitable accommodation
- Improvement plan to clean property
- Advice to landlord on repairs

Signposted to:

- Berneslai Homes
- Home Help
- Citizen's Advice Bureau





Appendix 6 - Private Sector Housing - CASE STUDY 2 – Elsecar

A referral came in from a neighbour who was accusing the tenants of the adjoining property of throwing food into their garden which potentially had poison in it in order to kill her pet cats.

Whilst visiting the complainant she informed me that there had been numerous neighbour disputes and inappropriate behaviour. Additionally there was an issue with the amount of noise coming from the neighbour's house at unsociable hours and concerns over the young child that lives there.

I spoke to the neighbour and advised of the complaint which they denied, I asked them to be mindful of their behaviour and that I was monitoring the situation. After my intervention the food being thrown over the fence was stopped, however further complaints came in regarding the amount of noise from the property.

This resulted in me installing a sound box in the neighbours property to obtain records of the level of noise over a one week period which also notes the times and dates so that it can be used as evidence if further action is needed.

The recordings confirmed there is excessive noise coming from the adjoining property at different times during the day and night and also highlighted safeguarding issues as a youth is present during most of the records and evidence that the shouting is aimed at towards the child.

Due to this I contacted Social Care who informed me they are already working with this family, so I passed the information on which they can then pick up and I continued with my investigation regarding the noise.

I carried out a further visit to the perpetrators with a colleague and advised them of my findings. A warning letter was issued and they were told that if the noise continues further action will be taken as I have now passed this case onto the Case Management Officer.

Identified:

- Vulnerable

Actions:

- Warning letter
- Referred to Case Management Officer
- Informed Social Care

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BARNSELEY METROPOLITAN BOROUGH COUNCIL

South Area Council Meeting:

16th June 2017

**Report of South Area Council
Manager.**

**South Area Council update on commissioned work, other development work &
finance update**

1. Purpose of Report

- 1.1 To present an update on work being commissioned by South Area Council, including progress on procurements underway.
- 1.2 To present an update on the amount of unallocated Area Council funding remaining for 2017/18.
- 1.3 To present a longer term financial profile for the South Area Council and its existing commitments through to 2019/20.
- 1.4 To seek approval for a networking group to strengthen partnership working and joint funding within the Area

2. Recommendations

2.1 That members note the progress of commissioned projects under development as outlined in Section 3 of this report

2.2 That members note the progress of other non-commissioned development work currently being undertaken by the South Area Council Manager as outlined in Section 4 of this report

2.3 That members consider the project idea outlined in Section 4.1.3 – 4.1.11 of this report and agree further development work to be done by the South Area Council Manager for approval in September 2017

2.4 That members note the financial profile for 2017/18, including the amount of Area Council funding currently unallocated, as presented in Section 5 of this report

2.5 That members note the long term financial profile and potential implications for future commissioning work presented in Section 6 of this report

2.6 That members approve the development of an Area Partners Network as outlined in Sections 6.3.9 – 6.3.10 of this report

3. Update on projects commissioned by the South Area Council

3.1 Advice Services contract:

3.1.1 The Advice Services contract (previously known as the 'One Stop Shop' contract) was first commissioned by the South Area Council in June 2014. The service was delivered by Barnsley Citizen's Advice Bureau and BMBC Welfare Rights Service, both of whom provided a full time advice worker to meet the requirements of the contract to deliver a range of drop in sessions across the South

Area. The contract has been highly successful and was extended through a number of waivers to standing orders to 30th June 2017.

3.1.2 At its meeting on 24th February 2017, a new tender specification was agreed for this project for a period of 2 years (July 2017 – June 2019). Following a full open tendering process, the contract has now been awarded to Barnsley Citizen's Advice Bureau to start on 1st July 2017. The old contract will finish on 30th June, ensuring that there is no break in service.

3.1.3 Following the decision by BMBC Welfare Rights not to bid jointly with CAB for this new contract, CAB is currently recruiting its own welfare rights worker. The tender was clear about their previous experience in delivering this and the Panel was confident that the organisation had the skills and expertise required.

3.1.4 The new contract will continue to be closely monitored on a quarterly basis by the South Area Council Manager. The South Area Chair will also continue to sit on the Steering Group which oversees project delivery.

3.2 – South Area Council Community Magazine

3.2.1 At its meeting on 28th April 2017, the South Area Council agreed to fund the distribution costs of a further two editions of the Community Magazine #LoveBarnsley, at a maximum cost of £3,500. The costs for producing the magazine will continue to be met from the advertising revenue generated by CIS, who design and put it together.

3.2.2 The five Area Council Managers who are involved in the production of community magazines have been working together to attempt to identify a reliable and cost effective provider to deliver the magazines, and have been working with our Procurement Team to pull together a joint tender for all five areas, in the hope that this might attract a better quality provider. However, the way in which deliveries would be organised through this tender (by the first four characters of the postcode) do not work well for the South Area because of postcode crossovers with adjacent wards. This would mean a lot of direct mailing (packaging up and posting the magazine through the standard postal system) rather than the usual door drop method, which would make the cost prohibitive.

3.3.3 Because of this, the South Area Council Manager has decided not to become part of this joint procurement, but to re-use Smart Distribution, who delivered the previous edition without any problems, and who are happy to work from address lists rather than postcodes – meaning that all addresses can be door dropped, which keeps the price much lower.

3.3.4 The summer edition of #LoveBarnsley will be distributed across the South Area in the week commencing 24th July 2017. Please let the Area Council Manager know as soon as possible if you are aware of any addresses which have been missed.

3.3 – Young People's Activities arising from the Youth Asset Mapping project

3.3.1 At its meeting on 17th June 2016, the South Area Council agreed to fund 2 small youth projects which came out of discussions with local young people during the Youth Asset Mapping Project undertaken by Forge Community Partnership during summer 2016:

- £2,000 to fund pop up sessions for young people in local parks during the school holidays
- £2,000 to fund a 'young person friendly' social media presence for BMBC, working alongside a group of local young people

3.3.2 At its meeting on 28th April 2017, the South Area Council agreed to award both of these small contracts to Forge Community Partnership, who did the original Asset Mapping work and who have a strong pre-existing Youth Partnership. Because of the small value of both contracts, the work falls below the threshold for formal procurement, meaning that they do not have to be formally tendered.

3.3.3 The South Area Council Manager has met with Neil Spencer from Forge Community Partnership, and plans are now underway to develop both projects. In order to take forward the 'young person friendly' social media project, Neil is pulling together a small initial meeting with the BMBC Communications Team & the South Area Council Manager to discuss the degree to which young people will be allowed and enabled to administer a social media presence which is 'badged' to some degree as BMBC and to look at sensible checks and balances for this. If any member of the South Area Council would like to take part in this short term development group, they would be warmly welcomed.

3.3.4 Once the necessary protocols have been agreed with the Communications Team, Forge will be pulling together a development group of young people from their Youth Partnership and interested young people from Kirk Balk and Netherwood schools.

3.3.5 Forge are also starting to plan out the 'pop up' parks sessions, and will be working with Jo Birch in BMBC Parks to take this forward over the summer holidays. It is also intended to pull together both projects, but using the pop up sessions to engage young people in the social media project and to get them involved in its development.

4. Other developmental work

4.1.1 The South Area Council Manager is increasingly developing work which impacts the South Area, but which does not require commissioning or funding. This new section of the report aims to let members of the South Area Council know about this additional work.

4.1.2 Since the previous report in April, the South Area Council Manager has been involved in:

- Continuation of discussions with Diane Lee and other colleagues in Public Health to discuss ways to tackle the social isolation issues discussed at the workshop following the April 2017 meeting of the South Area Council.
- Meeting with the CEO of Age UK, to explore their existing work in combatting social isolation and how Area Council/Ward Alliance intervention might contribute to and enhance this
- Both of these have contributed to the production of the Options Appraisal paper for presentation at the South Area Council meeting on 16th June 2017.

- Mapping the work done by the Area Council commissioned projects against the Public Health Framework outcomes. Although Health is not one of the South Area Council's four priorities, it is clear that the projects it has commissioned contribute strongly to both mental and physical wellbeing across the Area. This mapping is an opportunity to highlight this contribution to gain recognition for the work done and also to ensure that colleagues within Health are given a clearer picture about the work being undertaken and the impact it is having
- Continued support for the new Principal Towns Project Manager, Fiona O'Brien, particularly around developing the processes and procedures for expressions of interest for funding and the ways in which these are assessed by the Principal Towns Commissioning Board.
- Continued beta testing of the new Social Value Engine produced by Rocket Science/Rose Regeneration.
- A meeting to be held with Rocket Science staff and the BMBC Procurement Team with a view to purchasing licences for the Social Value Engine, and using it to embed the social value approach in commissioning and procurement across the wider Council.
- Working with the Area Team to try and improve our visibility as a team across the South Area, particularly with those who don't know about the work we do, particularly in terms of support to community groups and volunteers. This will include a range of new promotional campaigns across a range of media.
- The South Area Council Manager also accompanied Phil Hollingsworth and a member of Wombwell Ward Alliance to 'pitch' for the Municipal Journal Award for Community Involvement in London. We have already been shortlisted for this award for the work done by Ward Alliances across the borough, and will find out whether or not we have won at the Awards Ceremony on the evening of 15th June (this is why she will be unable to attend the South Area Council meeting on the morning of the 16th of June)

4.1.3 The South Area Team has also been approached by the Dearne Area Team, whose Ward Alliance has been funding a programme of training for young people wanting to gain access to the building trades after their initial training. The industry standard Construction Skills Certification Scheme (CSCS) card and the training needed to acquire it costs around £219 per person. The Dearne Ward Alliances became aware that a number of young people successfully finishing college and apprenticeship courses in construction did not have the money to pay for the card, which effectively barred them from being able to access job opportunities on construction sites. When approached, Barnsley College and other training providers involved stated that they received insufficient funding to provide this training and accreditation.

4.1.4 As a result of this, the Dearne Ward Alliances approached Attain Skills & Knowledge in Goldthorpe to develop a training package for 15 young people aged 18-25 and not in work for them to gain:

- Level 1 Health & Safety in Construction Environment
- Asbestos awareness training
- Manual Handling awareness training

- Working at Height awareness training
- A mock CSCS test
- A full exam which provided CSCS accreditation

4.1.5 The cost to train and accredit 15 young people for 5 years was £3,000, which was funded by the two Dearne Ward Alliances.

4.1.6 When these opportunities were advertised locally, they were inundated with those wanting to take up the opportunity and all places were filled within 24 hours. They also received 3 applications from young people living in the South Area, and informed us of this.

4.1.7 It is clear that funding a similar project would help all three of the South Area Ward Alliances to meet their targets around both supporting young people and a thriving local economy, by removing a barrier to employment which clearly exists for first time entrants to the job market, even after they have completed their vocational training.

4.1.8 However, to fund this project at a similar level to that offered in the Dearne would cost the Ward Alliances £1500 per ward, which is 15% of their budget for the whole year.

4.1.9 Although not previously done, it would be possible for the South Area Council to offer to match fund some of these costs, so that it would fund a percentage of the costs to be matched by the Ward Alliance. Alternatively, the Ward Alliances could be asked to find the full costs. It should be noted that any funding approved for this project has **not** been factored into the Area Council's budgetary position as outlined in Sections 5 and 6 of this report.

4.1.10 Although this was not required by the Dearne scheme, it is also proposed that in line with the eligibility requirements of the Ward Alliance Fund, young people benefiting from the project in the South Area could potentially be asked to 'give back' to their community in the form of volunteering in return for their CSCS card having been funded.

4.1.11 The South Area Council Manager requests a steer from the Area Council at this meeting as to whether this is a project which they would like to explore further or whether they would prefer the Ward Alliances to discuss proceeding without any financial support from the Area Council. If there is an interest in the project, the South Area Council needs to consider:

- Is this a project they would like to potentially part fund, along with the Ward Alliances if there is interest from them?
- What percentage of match funding would they like to potentially offer?
- How many places would they potentially like to fund?
- Do they want to pursue the idea of young people who benefit from the scheme 'giving back' volunteering time to their community? If yes, how much time would be reasonable?

Once the wishes of the Area Council are clear, the South Area Council Manager proposes bringing a more detailed appraisal paper for approval to the September 2017 meeting of the South Area Council.

5. South Area Council Financial Position for 2017/18

NB: Section 5 contains the same information as was provided in the paper to Area Council on 28th April 2017, this is because the financial profile remains unaltered since that date.

5.1 In addition to the £400,000 budget allocated to the South Area Council for 2017/18, members will note from the spreadsheet at Appendix 1 that the final budget figure available for spend this year is larger than this because of the following:

- A figure of £93,615 (including all income from Environmental Enforcement) which is underspend from 2016/17 which is now carried forward into 2017/18 (although some of this is already spoken for).
- This includes a figure of £43,167, which is the income from tickets issued by Kingdom Security during 2016/17 as part of the Environmental Enforcement contract

5.2 This gives a total figure of **£493,615.00** which is the budget available for the South Area Council during 2017/18.

5.3 However, members will also note from the spreadsheet at Appendix 1 that the South Area Council has already committed to spend a total of **£446,269.00** on activities and projects already commissioned.

5.4 Taking into account the amounts already committed by the South Area Council, this leaves a figure of **£47,346.00** unallocated for spending on new projects or activities during 2017/18. This does NOT include any future income from the Environmental Enforcement contract, since this cannot be guaranteed; although it may be fair to assume that this could come in at a similar amount to that received during 2016/17, since the number of tickets issues seems to be fairly similar from quarter to quarter at present.

5.5 Members are also asked to consider the following implications of this financial situation during this year and in the longer term. The unallocated figure given above does NOT include any of the following costs:

- The Private Sector Housing Officer contract is currently only funded for one year, and is due to finish on 31st October 2017. If the South Area Council wishes to continue the project beyond this date, a further year would cost £32,580. Alternatively, funding the project until the end of the financial year (1st November 2017 – 31st March 2018) would cost a further £13,575.
- The costs of any future Summer Internship or similar project are not included.
- The costs of any future social isolation projects identified are not included.
- Any future funding of the young people's projects described in Section 3.3 of this report are not included.

6. South Area Council Long Term Financial Profile for 2017/18 – 2019/20

6.1 Although yet to be confirmed on a year to year basis, Area Council Managers have been asked to assume that Area Councils will continue to receive the same levels of annual funding until 2020 (£400,000 per year for the South Area Council).

6.2 The spreadsheet at Appendix 2 gives an overview of the financial commitments already made by the South Area Council through its existing commissions.

6.3 Members are asked to note the following:

6.3.1 The amount committed during 2018/19 for the three large contracts (Tidy Team, Environmental Enforcement and Advice Services) currently stands at a total of £405,720. This is above the annual allocation of £400,000 but does not include income from tickets or any underspend from this year.

6.3.2 Although the South Area Council is unlikely to be overspent in 2017/18 because of this additional income from tickets and a likely small underspend from this year, there will be little funding available to commission other work whilst these commitments remain in place – the financial profile at Appendix 2 shows this to be estimated around £9,280.00 at present.

6.3.3 However, all three of the large projects listed above have a 'break clause' at the end of each contract year if performance is not satisfactory or if the South Area Council deems that its priorities have changed.

6.3.4 This means that with a sufficient notice period, the South Area Council can decide to review, amend or terminate any of its existing contracts at end of each financial year.

6.3.5 At the Area Council meeting held on 28th April 2017, it was agreed that a workshop would be held at the end of its meeting on 1st September 2017 to review the achievements and impacts of its projects to date, with the potential to agree altered contract budget profiles at the following meeting on 20th October. This will give a sufficient notice period for the Area Council Manager to negotiate any required changes to contracts before the end of the financial year.

6.3.6 At this workshop, it is suggested that the following discussions are held for each of the major projects commissioned by the South Area Council to date:

- What was the project initially commissioned to do and achieve?
- What impact has it had in practice? What has the social value/social return on investment been?
- What needs was the project initially commissioned to meet?
- To what extent has it met these needs and to what extent does the need still remain?
- What have been the project's main successes and shortcomings?
- If we were required to reduce/get rid of any of our projects, would we want to retain this one and why?
- What else might we want to fund if we are no longer funding this project?

6.3.7 In terms of maximising its long term income, there may also be a need for the South Area Council to consider bringing in other external funding streams to finance other work it wishes to do. This can also be discussed at the workshop to be held on 1st September

6.3.8 In addition, the South Area Council Manager is already engaged in development work outlined in Section 4, which may lead to existing local budgets being used jointly more effectively to facilitate work which contributes to the South Area Council's priorities. It is likely that with its commissioning budget largely allocated, this could also be an important emerging role for the Area Council – that of a 'hub' to bring together local service provision and to encourage more joined up working to meet local priorities.

6.3.9 With this in mind, the South Area Council Manager is currently developing plans for an Area-wide Partner Network, where representatives of voluntary and statutory sector organisations working across the Area can come together on a quarterly basis for a half day workshop (using the asset based model previously used at our previous conferences) to identify joint working opportunities and funding to tackle the key issues for the Area. It is envisaged that some members of the Area Council might also wish to join this group in their capacity as community leaders, and would be warmly welcomed as key members of the Network. If approved, the plan would be to hold the first meeting in September 2017.

6.3.10 There is no cost to the Area Council for the Partner Network. Free venues will be used and refreshments provided either through local business sponsorship or using the small South Area Team working budget.

Officer Contact: Kate Faulkes
South Area Council Manager
Tel: 01226 355866 / 07791 600836
Date: 24th May 2017

Appendices:

**Appendix 1 South Area Council Commissioning Budget – Financial Analysis
2014/15 – 2019/20**
Appendix 2 – Finance overview – projections 2017/18 – 2019/20

Project / Service	Provider	Contract Start Date	Length of Contract	Total contract value	Commissioning Budget 2014/15		Commissioning Budget 2015/16		Commissioning Budget 2016/17		Commissioning Budget 2017/18	
					Profile	Actual	Profile	Actual	Profile	Actual	Profile	Actual
Base Expenditure					£ 400,000			£ 400,000		£ 400,000		£ 400,000
Summer Internship	C&K Careers	Mar-15	20 months	£ 43,480	£ -	£ -	£ 27,000	£ 27,000	£ 16,480	£ 16,480		
Summer Internship	C&K Careers	Mar-16	20 months	£ 31,550	£ -	£ -	£ 1,800	£ 1,800	£ 26,700	£ 26,700	£ 3,050	
Environmental Enforcement (2014-15)	Kingdom Security Services	04/08/14	1 year	£ 107,093	£ 71,396	£ 71,396	£ 35,697	£ 35,697				
Environmental Enforcement BMBC costs (2014-15)	BMBC Community Safety	04/08/14	1 year	£ 28,000	£ 19,752	£ 19,752	£ 8,248	£ 8,248	£ -	£ -		
Environmental Enforcement Aug 2015 - March 2016	Kingdom Security Services	04/08/15	Waiver - 9 month extension	£ 81,844	£ -	£ -	£ 81,844	£ 81,844	£ -	£ -		
Income from Environmental Enf Contract				-£ 108,219	-£ 15,188	-£ 15,188	-£ 49,864	-£ 49,864	-43,167	-43167		
Environmental Enforcement BMBC costs Aug 2015 - March 2016	BMBC Community Safety	04/08/15	Waiver - 9 month extension	£ 13,674	£ -	£ -	£ 13,674	£ 13,674	£ -	£ -		
Environmental Enforcement (2016-17)	Kingdom Security Services	01/04/16	1 year + 1 yr if funding available	£ 240,000	£ -	£ -	£ -	£ -	£ 120,000	£ 120,000	£ 120,000	
Environmental Enforcement BMBC costs (2016-17)	BMBC Community Safety	01/04/16	1 year + 1 yr if funding available	£ 48,000	£ -	£ -	£ -	£ -	£ 28,000	£ 21,512	£ 26,488	
CAB & Welfare Rights One Stop Shop	Barnsley CAB & BMBC WRS	02/06/14	2 years	£ 145,000	£ 60,146	£ 60,146	£ 72,500	£ 72,500	£ 12,354	£ 12,354		
CAB & Welfare Rights One Stop Shop	Barnsley CAB & BMBC WRS	Waiver June 2016 - March 2017	Waiver - 10 month extension	£ 61,625	£ -	£ -	£ -		£ 61,625	£ 61,625		
Advice Services Contract 2017-2019	Barnsley CAB	Jul-17	2 years	£ 74,374							£ 74,374	
Tidy Team (#1)	Forge CP/Anvil CIC	Aug-14	2 years	£ 300,000	£ 100,000	£ 100,000	£ 150,000	£ 150,000	£ 50,000	£ 50,000		
Tidy Team Apprentices (#1)	Forge CP/Anvil CIC	June 2015 - July 2016	14 months	£ 28,000	£ -	£ -	£ 20,000	£ 20,000	£ 8,000	£ 8,000		
Tidy Team #2 (inc. Apprentices)	Forge Anvil	New tender from Aug 16	8 month initial contract + 1 +1	£ 326,200					£ 130,480	£ 130,480	£ 195,720	
Business Survey	South Area Team staff overtime	September - December 2014	3 months	£ 3,500	£ 3,500	£ 3,500	£ -	£ -	£ -	£ -		
Courses for Local Businesses	Northern College, BBIC, Emergency Response	September 2014 - March 2016	7 months	£ 20,000			£ 20,000	£ 20,000	£ -	£ -		
Community Magazine Distribution Costs 2015/16			1 year	£ 2,500			£ 2,500	£ 2,500				
Community Magazine Distribution Costs 2016/17			1 year	£ 3,119					£ 3,119	£ 3,119		
Community Magazine Distribution costs 2017/18			1 year	£ 3,500							£ 3,500	
Funding devolved to Ward Alliance (2016/17)				£ 40,000					£ 40,000	£ 40,000		
Provision of 'Maintained by volunteers' signs	Taylor Made Signs	Feb-16	One off cost	£ 375					£ 375	£ 375		
Health & Wellbeing Asset Mapping Conference - venue & catering costs	South Area Team to organise	Jun-16	One off cost	£ 1,000					£ 1,000	£ 1,000		
Youth Asset Mapping Survey	Forge CP	January - March 2016	3 months	£ 5,000					£ 5,000	£ -	£ 5,000	
Youth Pop up Sessions				£ 2,000							£ 2,000	
Young people social media project				£ 2,500							£ 2,500	
Provision of 2 week ARC course	South Yorkshire Fire & Rescue	01/06/2016 and Oct 16	Two one off co	£ 10,000					£ 10,000	£ 10,000		
Private Sector Housing Management & Enforcement Officer role	BMBC Community Safety	Oct-16	12 months	£ 32,580					£ 17,944	£ 17,944	£ 14,636	
Urban survival course				£ 446					£ 446	£ 446		
Bollards at West Street/Longfields Crescent	BMBC			£ 3,022					£ 3,022	£ 3,022		
Bollards at Park Side Road	BMBC			£ 514					£ 514	£ 514		
Traffic order at Wombwell Cricket Club				£ 4,000							£ 4,000	
Social Return on Investment Training				£ 2,975					£ 2,975.00	£ 2,975		
Expenditure Profiled in year					£ 239,606		£ 383,399		£ 494,867		£ 451,268	
Actual Expenditure in year					£ 239,606		£ 383,399		£ 483,379			
Profiled In year balance					£ 160,394		£ 16,601		-£ 94,867		-£ 51,268	
Actual in year balance - carry forward					£ 160,394		£ 16,601		-£ 83,379			
Balance Including actual carry forward from previous year plus profiled spend in year							£ 176,994		£ 93,615		£ 42,347	
Total Commitment					£ 1,557,652							
Allocation Remaining					£ 42,348							

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Appendix 2 - Finance overview & projections 2017/18-2019/20

Description	2017/18	2018/19	2019/20	Comments
South Area Council annual allocation	£ 400,000.00	£ 400,000.00	£ 400,000.00	
Carry forward from previous year (including income from Environmental Enforcement contract)	£ 93,615.00			
Total available spend	£ 493,615.00	£ 400,000.00	£ 400,000.00	
Contracts/other agreed spend				
Advice services	£ 74,375.00	£ 75,000.00	£ 18,750.00	
Environmental services	£ 120,000.00	£ 120,000.00		
BMBC Safer Communities Environmental S	£ 26,488.00			
Tidy Team	£ 195,720.00	£ 195,720.00		
Private sector housing officer	£ 14,636.00			
Summer Internship Programme	£ 3,050.00			
Community Magazine	£ 3,500.00			
Young People's Pop Up Sessions	£ 2,000.00			
Young People's Social Media Project	£ 2,500.00			
Wombwell TRO	£ 4,000.00			
Anticipated contract spend	£ 446,269.00	£ 390,720.00	£ 18,750.00	
In Year balance remaining	£ 47,346.00	£ 9,280.00	£ 381,250.00	

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BARNSELEY METROPOLITAN BOROUGH COUNCIL

South Area Council Meeting:

16th June 2017

**Report of South Area Council
Manager.**

Tackling social isolation – an appraisal of the options available to the South Area Council working in partnership with its Ward Alliances

1. Purpose of Report

1.1 To seek approval for one of the options outlined in this paper, to give direction to the work being planned by the South Area Council and its Ward Alliances to tackle social isolation across the South Area.

2. Recommendations

2.1 That members approve one of the options to take forward work around social isolation outlined in Section 4 of this report OR

2.2 That members discuss and approve an alternative approach to tackle social isolation across the South Area

2.3 If members are approving Option 3 in Section 4 of this report, that they approve the amount of funding to be allocated to Ward Alliances developing social isolation projects as outlined in Section 4.3.2 of this report

2.4 That members approve in principle the costs for one of the ‘GRANTfinder’ packages as outlined in Section 5.2 of this report, pending further investigation of the two packages by the South Area Council Manager

2.5 That members approve either:

**1) A presentation by Idox of the GRANTfinder packages at the September 2017 meeting of the South Area Council as outlined in Section 5.5 of this report
OR**

2) A meeting between Idox and the Area Chair and South Area Council Manager to further investigate the GRANTfinder packages on the Area Council’s behalf, as outlined in Section 5.5 of this report

3. Background & progress to date

3.1 Over the past 12 months, the South Area Council and its three Ward Alliances have all been discussing the problem of social isolation across the Area. This has come both from available data around these issue, but also from real examples of isolated individuals coming into contact with local projects, ranging from Sloppy Slippers to Luncheon Clubs.

3.2 As a result of this, it was agreed that the Area Council would hold a workshop to look at the local issues after its meeting on 28th April 2017. This workshop was delivered by the South Area Council Manager and colleagues from Public Health. The notes from this workshop are attached at Appendix A.

3.3 The major points raised at this workshop included:

- Whilst there is quite a lot of national statistical information about isolation and loneliness, there is a paucity of more local information because many isolation client groups have so little contact with organisations
- That there is a difference between social isolation (which is a factual statement that someone does not have contact with people – which may be or may not be intentional or desired) and loneliness, which is a feeling which may or may not mean the person is actually isolated (for example, carers often report feeling lonely but often struggle to get time alone).
- That all age groups can feel isolated, but the statistics seem to say that very young people under 25 and people over 75 report the highest levels of feeling lonely.
- That it is vital to ensure that local people who may feel isolated to know about what is out there for for them, as suitable provision often already exists of which they are not aware.
- That any new projects developed must use existing groups (most particularly, but not exclusively) including the Ward Alliances
- That we must use the Ward Alliance Fund and Area Council budgets more cleverly, to lever in other external funding for our Alliances and community groups. It was felt that the 'GRANTfinder' software could help extensively with this, and that a licence which would allow community groups access would be worth investigating.
- That it may well be asking too much of volunteers on Ward Alliances and in other community groups to develop and run social isolation projects unaided. Because of this, the funding of a part time support/development worker by the South Area Council was also discussed.
- However, it would be vital for any person appointed to such a role to be working primarily at ward level, particularly with the Ward Alliances.

3.4 The actions agreed at the end of the workshop were:

- The South Area Council Manager and Public Health staff to work jointly on this options appraisal paper, to outline possible courses of action for the Area Council to take. This would include an investigation of low cost good practice developed elsewhere to inform the available options. These have been used to inform the options outlined in Section 4 of this report.
- The South Area Council Manager to investigate costs of the 'GRANTfinder' licence for inclusion in this report

4. Options available to the South Area Council to tackle social isolation:

4.1 The options which follow are based on the following working assumptions which came out of the workshop held in April 2017:

- That better promotion of provision must be at the heart of all of the options.
- That any worker appointed would be working with local volunteers and Alliances at ward level, to ensure that any activities developed have a local and accessible flavour.

- That any worker appointed would work alongside the South Area Team to help groups to maximise their external funding, using GRANTfinder if this is felt to be affordable.
- That the Area Council would need to steer any worker appointed to target particular groups (for example, older people) rather than attempting to spread their work too thin by focusing on too many difference target audiences at once.

4.2 The available options are (in order of ascending cost):

No	Cost to Area Council	Outline of approach	Pros	Cons
1	Free – officer & volunteer time only	<ul style="list-style-type: none"> ❖ No new development of provision. ❖ Focus on identification of socially isolated people & putting them in touch with existing provision through Ward Alliances & community gps. ❖ Promotional campaigns to raise awareness of existing provision 	<ul style="list-style-type: none"> ❖ Low cost ❖ Makes better use of existing provision ❖ No duplicate provision ❖ Will promote good network between groups & organisations 	<ul style="list-style-type: none"> ❖ Assumes isolated people have confidence to attend ❖ Assumes that suitable provision exists for everyone ❖ May put extra strain on already overused provision ❖ Puts strain on capacity of Area Team
2	Free – officer & volunteer time only	<ul style="list-style-type: none"> ❖ Encourage Ward Alliances to develop projects using existing Ward Alliance Funds, coordinated through working groups & champions 	<ul style="list-style-type: none"> ❖ Will encourage development of Ward Alliances ❖ Will ensure that delivery is very local & accessible 	<ul style="list-style-type: none"> ❖ Asking a lot of volunteers, many of whom are already over committed ❖ Puts strain on capacity of Area Team

No	Cost to Area Council	Outline of approach	Pros	Cons
3	Low – medium	<ul style="list-style-type: none"> ❖ Area Council to devolve monies to Ward Alliances wishing to develop social isolation projects, using working groups as above ❖ Money available to be decided by Area Council 	<ul style="list-style-type: none"> ❖ Will encourage development of Ward Alliances ❖ Will ensure that delivery is very local & accessible 	<ul style="list-style-type: none"> ❖ Asks even more of volunteers than option 2 ❖ Puts strain on capacity of Area Team
4	Approx £14,250 per annum including oncosts	<ul style="list-style-type: none"> ❖ Area Council to commission a partner organisation to employ a part time worker to support Alliances and groups to set up and deliver social isolation activities across South Area ❖ This cost is based on cost of worker from Age UK commissioned by Penistone Area Council (£18,800) pro rata'd at 3 days per week 	<ul style="list-style-type: none"> ❖ Groups would feel more supported & able to develop faster ❖ Worker could be based with Area Team to tap into local knowledge ❖ Worker could also help groups to draw down external funding, offering more specialist support than Area Team can offer (including the use of the partner organisation's expertise) 	<ul style="list-style-type: none"> ❖ More expensive than options 1-3 & may require Area Council to reconsider some of its existing commissions in order to fund ❖ Would this approach be sustainable or would groups become dependent on their worker? ❖ What would happen to the work developed if Area Council funding finished?

No	Cost to Area Council	Outline of approach	Pros	Cons
5	Approx £23,750 per annum including oncosts	<ul style="list-style-type: none"> ❖ Area Council to commission a partner organisation to employ a full time worker to support Alliances and groups to set up and deliver social isolation activities across South Area ❖ This cost is based on cost of worker from Age UK commissioned by Penistone Area Council at 5 days per week (£18,800 plus oncosts) 	<ul style="list-style-type: none"> ❖ Groups would feel more supported & able to develop faster ❖ Worker could be based with Area Team to tap into local knowledge ❖ Worker could also help groups to draw down external funding, offering more specialist support than Area Team (including use of the partner organisation's expertise) 	<ul style="list-style-type: none"> ❖ More expensive than options 1-4 & would require extensive review of existing commissions in order to fund ❖ May make dependence of groups on worker even more likely? ❖ Even more difficult to sustain if Area Council funding finishes or reduces

4.3 Next Steps:

4.3.1 If options 1 or 2 are chosen, Ward Alliances will continue to work with the South Area Team and partners to develop social isolation projects and promotional campaigns for existing local and boroughwide provision.

4.3.2 If option 3 is chosen, the South Area Council will need to decide how much of its budget it wishes to set aside to provide extra funding to Ward Alliances wishing to develop social isolation projects.

4.3.3 If options 4 or 5 are approved in principle by the South Area Council on 16th June 2017, the South Area Council Manager will draft up a full tender specification for approval at the next meeting to be held on 1st September 2017. This could then go out to tender immediately afterwards, meaning that a worker should be in post in the New Year 2018.

5. Funding Grantfinder to support Ward Alliances and community groups to access external funding opportunities

5.1 It was agreed at the Area Council social isolation workshop held on 28th April 2017 that it would also be worth exploring the costs of buying a licence or number of licences for 'Grantfinder', a piece of easy-to-use software produced by Idox which identifies possible sources of grant or trust funding for activities undertaken by community groups and organisations, which could include the Area Council and the three Ward Alliances.

5.2 The South Area Council Manager has now investigated these costs; details of which are outlined in the table below. Idox offer two main packages which could be suitable for the needs of the Area Council, Ward Alliances and their associated community groups. In addition to the information below, additional information from the company is attached at Appendixes B and C of this report.

Package	Functions	Users	Costs
Open 4 Community	<ul style="list-style-type: none"> ❖ Portal based solution with enables host organisation [BMBC] to provide a search tool via their own website whilst allowing groups to search for funding themselves whilst providing intelligence on that activity back to the host. ❖ Funding covered is the same as for GRANTfinder but only covers those open to voluntary & community sector organisations 	<ul style="list-style-type: none"> ❖ Used by VCS users themselves or by council or partner employees on their behalf ❖ Host organisation can provide a standard search platform or build their own content modules at extra costs ❖ Multiple users – can be used across the council, so could split costs with other Area Councils 	<p>Dependent on if standard search platform used or if additional content is added.</p> <ul style="list-style-type: none"> ❖ Approx £6,950 for 1 year plus one-off build cost of £3,000 ❖ Add on modules cost £1,000 per module per year ❖ Discounts are available for multiple year contracts <p>(all figures exclude VAT, which councils do not pay)</p>

Package	Functions	Users	Costs
GRANTfinder for Local Authorities	<ul style="list-style-type: none"> ❖ Identifies funding from EC, National, Regional & Local government, Corporates, Lottery funding, & others 	<ul style="list-style-type: none"> ❖ Used by council employees to find funding for their own activities, partner & Voluntary or Community groups ❖ Multiple users – can be used across the council, so could split costs with other Area Councils 	<ul style="list-style-type: none"> ❖ 1 year £6,950 ❖ 2 years £13,205 ❖ 3 years £18,765 <p>(all figures exclude VAT, which councils do not pay)</p>

5.3 As can be seen above, the GRANTfinder package is significantly cheaper, but means that searches can really only be done by council employees on behalf of other users. The Open 4 Community package costs more, but offers not only the chance for multiple users from a range of organisations and groups, but also the chance to monitor that usage and to build local content. Monitoring usage could be extremely useful in terms of gauging the impact of the package in terms of the funding drawn down by local organisations and groups.

5.4 Examples of Open 4 Community sites run by Leeds City Council and Support Cambridgeshire can be found at the sites below. The Leeds site has 3 additional modules (local support, local news and CMS) whilst the Cambridgeshire site is a standard platform with no additional modules:

<http://www.idoxopen4community.co.uk/lcc>

<http://www.idoxopen4community.co.uk/supportcams>

5.5 Idox has offered to visit Barnsley to demonstrate the various packages. They could potentially be invited to the meeting of the South Area Council on 1st September 2017. Alternatively, the Area Chair and South Area Council Manager (plus any other interested Area Council members) could meet with Idox on the Area Council's behalf.

Appendix A: Notes from Social Isolation workshop held 28th April 2017

Appendix B: Details of GRANTfinder package

Appendix C: Details of Open 4 Community package

Officer Contact: Kate Faulkes

South Area Council Manager

Tel: 01226 355866 / 07791 600836

Date: 30/05/17

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Notes from South Area Council Social Isolation workshop held 28th April 2017

- Need to ensure that whatever work we undertake, we ensure that we use Area Council and Ward Alliance money to lever in other funding.
- Possibly explore the licence costs for Area Teams to have access to Grantfinder, to help Area Team staff support community groups access a wider range of funding?
- Need to ensure that we tap into existing provision, including Age UK, RVS, Homestart, Local groups and activities, Churches activities
- May be worth looking at befriending scheme, but need to use existing groups as a platform for this
- Possible exploration of the Goodgym scheme which encourages runners and walkers to pop in to visit someone isolated as part of their route? Although takeup locally has not been good so far, despite extensive publicity
- Need to ensure that any befrienders are fully trained and DBS checked, as in the New Lodge/Athersley pilot described in the workshop

Which groups are we talking about locally? Who is likely to be socially isolated?

- Older people
- Those living in isolated villages or estates with few community facilities
- People with mobility issues or other disabilities
- Those who lack confidence to attend activities on their own
- People who avoid crossing busy roads
- Those without the money to attend activities
- Under 25's (these are suggested by the national data as being almost as high as the over 75's)

How could we help these groups? Do we want to focus on specific groups?

- Needs someone who can talk to existing groups (from community mapping) about social isolation and how they can help – eg: organising 'bring a friend' events etc. Too much to ask from a volunteer and Area Team don't have time on top of existing work, so would need to be a new part time role.
- This person could also work with Ward Alliances to help them to maximise their social isolation work.
- This role could also work with practitioners who engage with those who may be isolated – eg: Health visitors, Community Nurses, Postal workers etc. – to help spot isolation and train in how to help etc.
- Would be worth exploring using some of the unallocated Area Council budget to fund a part time worker (and possibly apprentice) to support this work – would be an innovative approach
- Need to explore how other areas have supported this type of work at low cost.

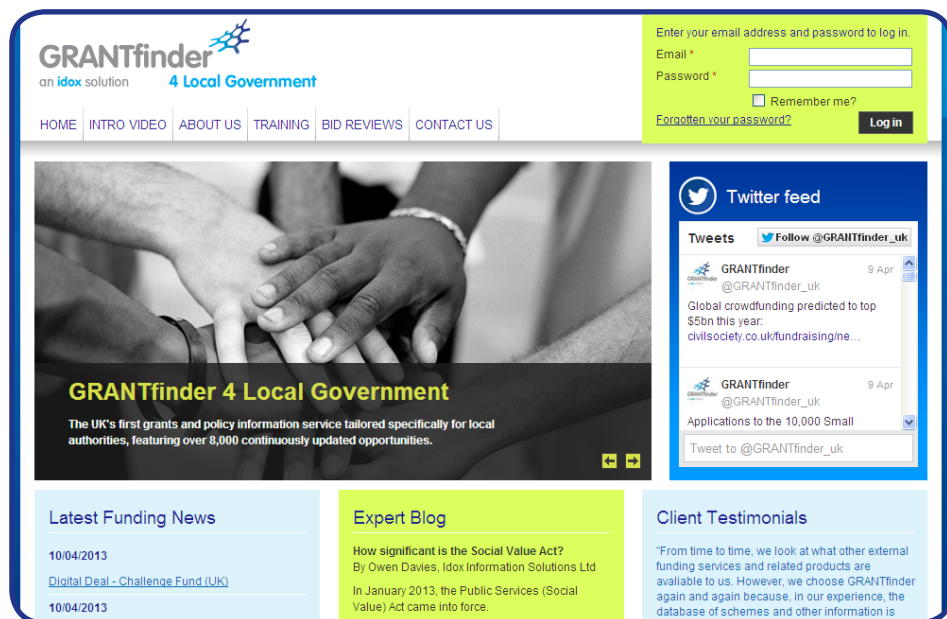
Actions agreed:

- Kate to work with Diane, Rebecca and Carl in Public Health to pull together a short option appraisal report on possible models to fund the above and bring to June meeting of South Area Council
- Chris to send details of Grantfinder to Kate, so she can check out costs for possible licences to include in above report
- Chris, Carl and Rebecca to investigate low cost good practice to include in above report and inform discussion at the June meeting.

GRANTfinder 4 Local Government



The UK's only dedicated funding tool for Local Authorities



GRANTfinder 4 Local

Government is the UK's only grants and policy information service dedicated specifically to local authorities.

It is by far the most comprehensively supported funding service of its type.

We have been helping local authorities across the UK to secure millions of pounds' worth of funding support since 1985 for projects such as:

- > Creating employment opportunities
- > Supporting new social enterprises and business start-up
- > Community engagement
- > European partnership working

GRANTfinder 4 Local

Government is continuously updated by a team of inhouse researchers who make sure that dynamic information is ready for you at the touch of a button – saving you time and resource in keeping track of funding opportunities for which your organisation may be eligible.

Benefits

GRANTfinder 4 Local

Government is a reservoir of information, offering the following benefits:

- > Access to more than 8,000 funding opportunities from the European Commission, national, regional and local sources, charitable trusts, private initiatives and corporate sponsors.

Key benefits of your membership

- > Helps maximise and secure external funding opportunities.
- > Provides up-to-the minute information.
- > Convenient one-stop-shop of funding and policy information keeps staff up to date with the changing grants and policy landscape.
- > Saves resources through efficiency.
- > Ensures you are aware of all current funding streams.
- > Updated in real time - as soon as we know about a new funding opportunity or change, so do you.
- > Extensive information – complete fund details, including background, funding levels, eligibility criteria, who to contact and links to application forms.
- > Links to policy – helping you to understand how policy changes affect funding.
- > Email alerts – automatic updates on saved searches alert users to new or updated funds relevant to their profile.

It is **the** grants solution for local authorities in the UK.



- > Precise funding searches – our step-by-step project search allows you to identify funding most appropriate to your authority and the groups/businesses it supports.
- > Flexible and advanced search capabilities.
- > Authoritative papers – from writing a fundraising strategy to improving success rates in your grant applications.
- > Access to our Research Help Desk – a dedicated team of specialist researchers who are on hand to help with your enquiries throughout the working day.
- > A regular funding bulletin - categorised by subject, allowing you to focus on areas of interest.
- > Newsflash service – approaching deadlines and policy decisions brought direct to your inbox.
- > Keeping you up to speed with the latest thoughts in local government through our dedicated blog and Twitter feed.

Return on investment

As our clients testify, the potential benefits of **GRANTfinder 4 Local Government** far exceed its cost.

The service provides you and your staff with a convenient one-stop-shop of information which not only saves significant amounts of time by narrowing down content to a relevant and up-to-date selection of funding opportunities but can offer an excellent return on investment.

Dedicated support

You will quickly discover that we are an open and responsive organisation that gives you access to 'real people' through account management, training and a help desk.

If you have a query, you will talk directly to a trained member of staff who, if necessary, will refer you to the member of our Research team who has specialist knowledge of your particular funding needs.

What Our Clients Say

"Over the past 12 years, **GRANTfinder** has enabled the Funding Officer to work with groups to attract a staggering total of £5,954,454 into the communities of Amber Valley. Whether it is a few hundred pounds that can make the difference to a group or £500,000, **GRANTfinder** has provided the vital information required. We believe the **GRANTfinder** product to be the best way of providing the most accurate information to our clients."

Wendy Burrige, Funding Officer, Amber Valley Borough Council

"East Sussex County Council has subscribed to **GRANTfinder** since 1997. This product has enabled the funding team to carry out a large number of searches.

The system is up-to-date and reliable, and friendly staff are always at hand should support be required. Whilst we have been approached over the years by other service providers, we have always found **GRANTfinder** to be the best out there, in terms of efficiency and value for money."

Veronique Poutrel, External Funding Manager, East Sussex County Council

"**GRANTfinder** is an essential and hugely useful tool for our regeneration teams. We have received an excellent level of support from **GRANTfinder**."

Steve Besford-Foster, Area Manager - Localism Service, Cornwall Council

For further information on **GRANTfinder 4 Local Government** and how it can benefit your authority, contact our Commercial team on 0844 874 0739, email solutions.sales@idoxgroup.com or visit our website at: www.idoxgrantfinder.co.uk/localgov.

This service has been approved for inclusion on the G-Cloud III Programme. The G-Cloud Programme is a cross-government initiative led by the Ministry of Justice. Its aim is to introduce cloud ICT services into government departments, local authorities and the wider public sector.

Open 4 Community

Helping you provide an online funding portal for community groups in your local area

As part of Idox's **Open 4 Funding** complete suite of online funding portals, **Open 4 Community** is designed to meet the specific needs of local authority community development departments, CVSSs, housing associations and large charities by enabling them to provide an enhanced information service for local groups.

Charities, community groups, social enterprises and voluntary organisations can search for themselves through the thousands of Government, Lottery, charitable trust and other funds available on a European, national, regional and local basis.

Key features

The portals have a number of user benefits, including the following:

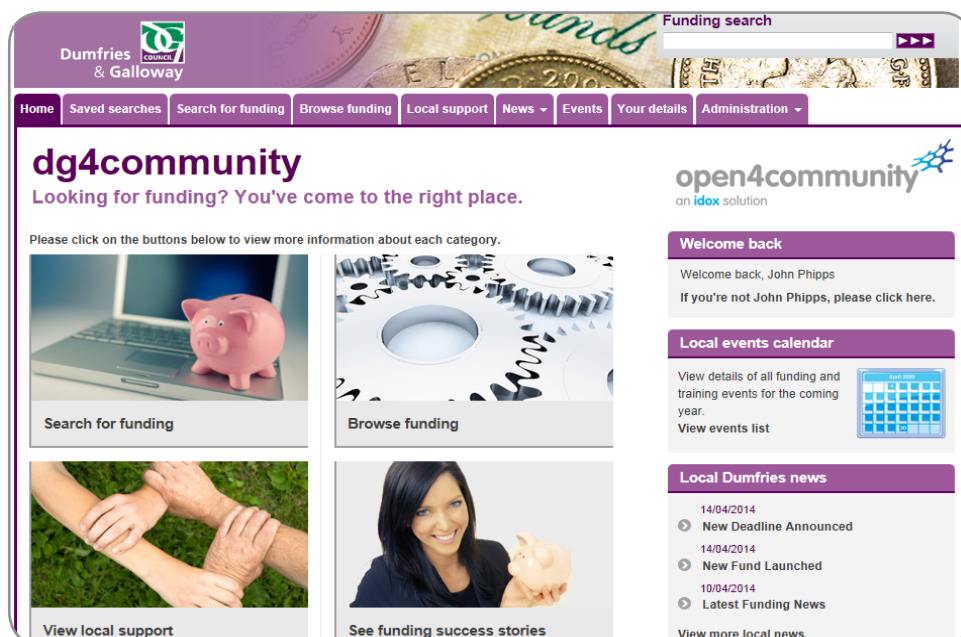
- > Portals are easily integrated into existing websites and tailored to match current branding.
- > Monthly statistical reporting to help you gain vital contact details that can be used for future marketing campaigns and research, and for proving the tool's impact.
- > Dedicated local support section – allows you to advertise your own local initiatives and events.
- > Complete and concise fund details, including criteria, who to contact and links to application forms.
- > Time saving – provide an enhanced support service for local community groups without having to commit additional staff resources.
- > Automatic email alerts.
- > Weekly e-newsletters.
- > Bespoke reports for funding search results.
- > Funding searches and individual schemes can be saved to user profiles for future reference.

Brand-new Features

NEW

Now available on **Open 4 Community**:

- > Ability for you and your partners to add your own events, news and local initiatives
- > More flexible searching through removal of mandatory search fields
- > Option to search for more than one term for project activities, reducing the need to run multiple searches
- > Keyword search – relevant terms now highlighted within text for rapid identification
- > More tailored news coverage



Maximising external funding success

Open 4 Community allows registered users to search for funding with ease by inputting key criteria into a simple online form. The search criteria are used to generate an applicable list of funding results from a database of thousands, enabling end users to see quickly and first hand the funding programmes available to them at a local, regional and national level.

The screenshot shows the 'Search for funding' page. At the top, there's a navigation bar with links: Home, Saved searches, Search for funding, Browse funding, News, and Your details. Below this is a 'Help & advice' section with links to 'Help with searching' and 'Applying for funding - Better'. The main content area is titled 'Search for funding' and includes a brief description of the service. There are several sections for filtering results: 'About your organisation' (with links to 'What is your organisation type?', 'What is your area of work?', and 'What is the focus of your project?'), 'About your project' (with links to 'What is the focus of your project?' and 'What costs do you want to cover?'), and 'Keyword' (with a search box and options for 'All text', 'Fund name', 'All words', 'Any word', 'Exact phrase', 'Start of word', and 'Whole word'). A 'Search now' button is at the bottom right.

Your portal, your rules

Open 4 Community not only matches your organisation's branding, it also allows you to upload and publish your own content to the platform in real time. Publicise your upcoming events, news and initiatives to your end users via the Local, Events and News sections.

The screenshot shows the 'Local support' page. At the top, there's a navigation bar with links: Home, Search for funding, Browse funding, Local support, News, Events, and Administration. Below this is a 'Page options' section with a link to 'Start a new search'. The main content area is titled 'Local support' and includes a brief description of the service. There are four sections for filtering results: 'Community Grants', 'Local grants and funding', 'Local support and advice', and 'Favourite funds'. Each section has a small image and a brief description.

The screenshot shows the 'Event calendar and archive' page. At the top, there's a navigation bar with links: Home, Search for funding, Browse funding, Local support, News, Events, and Administration. Below this is a 'Page options' section with a link to 'Start a new search'. The main content area is titled 'Event calendar and archive' and includes a brief description of the service. There are two sections for filtering results: 'April 2014' and 'Event calendar and archive'. Each section has a small image and a brief description.

Client testimonials

"Stirling Council has subscribed to **Open 4 Funding** since 2004. It is an efficient way of accessing relevant information on funding opportunities and is simple to use, accurate and always up to date. Most importantly, it allows the user to make direct contact with the funding providers."

Deborah Murray, Service Manager - Economic Support and Tourism, Stirling Council

"**Open 4 Community** is a popular service amongst the local voluntary sector as responses to our 2012 VCS Survey demonstrate – over 30% of groups say they make use of the website. We have found this and the **GRANTfinder** service to be effective and easy to use and would recommend them to other local authorities."

Stephen Frost, Principal Community Investment Officer, LB of Hounslow

"At a time of economic uncertainty, **Open 4 Community** has been an incredibly valuable tool. The monthly data reports have proved incredibly useful and have been utilised to support our reporting against various contracts."

Ian Angus, Business and Enterprise Programmes Manager, BVSC

"The **Open 4 Community** web portal is an invaluable resource for us here at Southwark Council. We use it to advertise all our funding opportunities, both grants and contracts. Details of funding opportunities both nationally and locally are held all in one place and can be easily searched."

Katherine Pitt, Commissioning Officer, Southwark Council

To find out more please contact our Commercial team on 0844 874 0739, email solutions.sales@idoxgroup.com, or visit our website at: <http://www.open4funding.info>.

This service has been approved for inclusion on the G-Cloud III Programme, a cross-government initiative led by the Ministry of Justice. Its aim is to introduce cloud ICT services into government departments, local authorities and the wider public sector.